

Schedule of Network Management Charges 18/19
The following charges are applicable from 1st April 2018.

ALL APPLICATIONS REQUIRE PAYMENT UPFRONT ON APPLICATION.

Applications will not be processed until payment has been received. Payment can be made by either:

- a) cheque payable to Staffordshire County Council or,
- b) by credit/debit card, payment made by contacting the NMU office on 01785 276732 / 276553
- c) BACS transfer, proof of payment required with application

Note: charges this year include a facility for a swifter response to your application. This facility does not guarantee approval but assures the application will be assessed and responded to as a priority. All lead times are **working** days (Monday to Friday)

COST	AGREEMENTS
£2,500	Minor Works Agreement - (Section 111, Highways Act 1980) Cost covers the assessment of the proposal and processing of the legal agreement. Construction works require a Permit to Dig (see Excavations below).
Price on Application	Major Works Agreement - (Section 111/278, Highway Act 1980) Costs subject to assessment by Development Management – NO upfront fee. Agreements processed as Sc111 require a Permit to Dig for the works. Sc278 works managed the HA therefore no Permit to Dig required.
COST	LICENCE / PERMIT
£352	Private Licence for Apparatus in the Highway (Section 50, NRSWA 1991) Standard lead in time 15 working days
* £52	* <i>Over and above fee where approval sought quicker than standard lead time of 15 days. This option is available where an application is made between 5 and 15 days before required and when the authority agrees to accelerate the process.</i>
** £80	** <i>Unlicensed activity, visits arising from complaints, cost of action etc. (in addition to cost of licence)</i>
£120	Vehicle Access Crossing - (Section 184, Highway Act 1980) (chargeable Permit to Dig required) Standard lead in time 15 working days. NB: a discount of £34 can be given where an application covers 2 or more access crossings in the same street.
* £52	* <i>Over and above fee where approval sought quicker than standard lead time of 15 days. This option is available where an application is made between 5 and 15 days before required and when the authority agrees to accelerate the process.</i>
* £80	** <i>Unlicensed activity, visits arising from complaints, cost of action etc.</i>
£235	Excavations in the Highway - (Section 171, Highway Act 1980) Standard lead in time 20 working days. A minimum of one Permit is required per street/USRN
£340	Permit to Dig in an unclassified street and not in a pedestrianised zone (up to 200m)
£340	Permit to Dig in a classified street (A, B, C) or in a pedestrianised zone (up to 200m)
Plus £164	For each additional 200m length of road
* £52	* <i>Over and above fee where approval sought quicker than standard lead time of 20 days. This option is available where an application is made between 5 and 20 days before required and when the authority agrees to accelerate the process.</i>
** £80	** <i>Cost per permit for abortive works where Permit processed but works cancelled before they were due to start (must be cancelled the working day before the proposed start date). No refund payable if cancelled after the proposed works start date and inspections have been scheduled. NB: failure to cancel a permit prior to the proposed start date will result in a reduced reimbursement.</i>

<p>£34</p> <p>£34</p> <p>* £22</p> <p>** £80</p>	<p>Placement of Items on the Highway - (Sections 139, 140 & 171, Highway Act 1980) Standard lead in time 5 working days. All types of items inc. skips, cabins, storage areas/compounds – Permit capped to 7 calendar days maximum on a classified (A, B, C) road and capped to 14 calendar days maximum elsewhere (or part thereof).</p> <p>Renewal of Permit (extension) – Permit capped to 7 calendar days maximum on a classified (A, B, C) road and capped to 14 calendar days maximum elsewhere (or part thereof).</p> <p><i>* Additional charge for emergency application or reapplication i.e. between 2 and 5 working days before required subject to the authority being able to process in this shorter period</i></p> <p><i>** Unlicensed activity, visits arising from complaints, cost of action etc. (in addition to normal fee where the item is found to be unlicensed).</i></p>
<p>£110</p> <p>£110</p> <p>£146</p> <p>£146</p> <p>Price on application</p>	<p>Scaffold / Hoarding Licence - (Section 169, Highway Act 1980) and Highway Protection (Oversail) Licence (Various, Highway Act 1980)</p> <p>Standard lead in time 10 working days</p> <p>Domestic building first month. Domestic building for each additional month after the first (permit extension)</p> <p>Commercial building first month. Commercial building permit for each additional month after the first (permit extension)</p> <p>Oversailing licences relate to any permanent or temporary structure which spans the public highway. This includes windows, advertising boards, shop signs or banners as well as cranes whose job extends across the highway, seasonal decorations, bunting, etc.</p>
<p>£510</p> <p>£1,750</p>	<p>Temporary Traffic Regulation Orders/Notices - (Section 14 of the Road Traffic Regulation Act 1984) e.g. road closures, etc.</p> <p>Emergency Temporary Traffic Order. Must be notified within 2 hours.</p> <p>Full Temporary Traffic Order. Standard lead in time 12 weeks <i>(Where the authority decides to apply a five day notice, no advertising costs will be charged but the £1,025 administration fee will still be applicable.)</i></p>
<p>No Charge</p> <p>£510.00</p> <p>£510.00</p> <p>£1425.00</p>	<p>Temporary Road Closures for Events – (Section 16 of the Road Traffic Regulation Act 1984)</p> <p>a) Road closure for a residential Street Party not affecting a classified road, bus route or traffic sensitive route</p> <p>b) All other Events (e.g. sporting, fairs, street markets and events, seasonal events) only affecting a footway or cul-de-sac only (S16A 5 day notice only)</p> <p>c) All other Events (e.g. sporting, fairs, street markets and events, seasonal events) affecting an unclassified road only that is not a bus route or traffic sensitive at the time of the event (S16A 5 day notice only)</p> <p>d) All other Events (e.g. sporting, fairs, street markets and events, seasonal events) affecting a classified road, a road on a bus route, a pedestrianised zone or a traffic sensitive route (S16A with single advert)</p> <p>For Charity events a 50% discount will be applied (see fees above) to the administration fee element of the charge if an application with payment or order is received more than 6 weeks in advance of the event for category (a) above and more than 12 weeks in advance for category (b), (c) and (d) above</p> <p>A Charity event is an event that is open to all members of the public, is either charitable or non-profit making, no party is charged for their attendance or participation in the event, and there is no trading on the public highway</p>

COST	ENFORCEMENT CHARGES
£50 £68 £47.50 £47.50 £47.50	<p>Sample Inspections Sample inspection (agreed with promoter in advance)</p> <p>Defect Inspections Non-routine inspection (where we have had to travel and investigate from a report) Inspection to agree defect Inspection during remedials Inspection on completion</p>
£120 Reduced to £80 if paid within 28 days	<p>Fixed Penalty Notices – NRSWA 1991</p> <p>Offences:-</p> <ul style="list-style-type: none"> - Failure to comply with duties under Sc54 (advance notice of certain works) - Beginning to execute works in contravention of Sc55 (notice of starting date) - Failure to give notice in accordance with Sc55 (notice to be given on Sc55 notice ceasing to have effect) - Failure to give notice in accordance with Sc57 (notice of emergency works) - Failure to comply with requirements to give notice of completion of reinstatement - Failure to give a notice required by Sc74 (charge for occupation where works unreasonably delayed) - Failure to give a notice required by Sc74 (charge determined by reference to duration of works)
£2,500 £2,000 £750 £250 £500 £500 £250 £100 £100	<p>Unreasonable Occupation of the Highway (Section 74, NRSWA 1991 & TMA 2004)</p> <p>Major and Standard works:</p> <p>HAUC Category Type 1 Street HAUC Category Type 2 Street HAUC Category Type 3 Street HAUC Category Type 4 Street</p> <p>Minor and Immediate Works</p> <p>HAUC Category Type 1 Street HAUC Category Type 2 Street HAUC Category Type 3 Street HAUC Category Type 4 Street</p> <p>Abandoned equipment / site not cleared (where cleared within 24 hours of notification)</p>

ENFORCEMENT CHARGES WILL BE MADE WITHIN THREE MONTHS OF THE OFFENCE AND NEW APPLICATIONS WILL NOT BE PROCESSED UNTIL INVOICES HAVE BEEN SETTLED.

Invoices can be settled by one of the following payment methods:

- a) cheque payable to Staffordshire County Council referenced to the invoice or,
- b) by credit/debit card, payment made by contacting the NMU office on 01785 276732 / 276553 or,
- c) Payment online at <http://www.staffordshire.gov.uk/yourcouncil/onlinepayments/>
- d) BACS transfer, proof of payment required