

**Appendix 10.2 Framework for Quality and Safeguarding Provider
Monitoring**

Agenda – Quality Improvement Process

- 1 Welcome and Introductions**
- 2 Apologies**
- 3 Reasons for the meeting**
- 4 Review of the previous minutes and matters arising**
- 5 Overview of the service**
 - Breakdown of people in receipt of care
 - Staffing
 - Insurance
 - Financial Viability
- 6 Feedback from Agencies**
 - Care Quality Commission
 - Care Market Assurance and Improvement
 - Safeguarding
 - Midlands Partnership NHS Foundation trust (MPFT)
 - Adult Learning Disability Team (ALDT)
 - Staffordshire and Stoke-on-Trent Integrated Care Board
 - Continuing Health Care (CHC)
 - Contract Management
 - Commissioning
 - Other
- 7 Feedback from the Service**
- 8 Provider action plan review**
- 9 Review of actions and next steps**
- 10 Future meetings**