Staffordshire & Stoke on Trent Archive Service  
Annual List of Accessions 2012

Some of the records listed below may not be generally available for consultation.

STAFFORDSHIRE RECORD OFFICE

OFFICIAL RECORDS OF STAFFORDSHIRE COUNTY COUNCIL

Minutes of Staffordshire County Council

Minutes of County Council meetings, 2010-2012 (CC/A/83-84)
Minutes of Planning Committee meetings, 2008-2011 (CC/B/130-108-111)
Minutes of Joint Archive Committee meetings, 2007-2010 (CC/C/51/3)
Minutes of Pensions Committee meetings, 2009-2012 (CC/B/371/4)

Property

County Grounds Department, sample of property files (C/A/17 uncatalogued)

County Architect’s plan collection, including plans and elevation drawings of schools and school houses, colleges, libraries, magistrates courts, police stations and police houses, fire stations, children’s homes, homes for the elderly and county council offices. The plans range in date from late 19th century to early 21st century. (C/A/18 uncatalogued)

Planning and Development

West Midlands Sports Council report on regional recreation, 1966 (C/P/118)

Census ward population tables for Staffordshire, 1951-1991 (C/P/120)

‘Saving Cannock Chase’ video, c2004 (C/P/121)

Various other single items, including file re boundaries review 2002-3 (C/P/122)

Schools

School Governors’ minutes for primary, middle, high & special schools up to 2011 (CEH, CEI, CEK and CEV uncatalogued)

Cultural Services

Official opening brochure and plans for County Library HQ, 1961 (C/LA/31)

Statistical registers of book issues for libraries in the Newcastle area, 1949-1974 (C/LA/33)
Children on the Move Project, 2010: oral history transcripts (C/LA/35 uncatalogued)

Olympics Legacy project, 2009-2012: ‘Brief History of Your Club’ returns from sports clubs across Staffordshire (C/LA/36 uncatalogued)

Various other single items, including Archive Service publications (various references).

**Legal Section**

Clerk’s correspondence (various subjects) and accounts, 1960s-2000s (C/C/J/uncatalogued)

Clerk’s disbursements, 1963-1974 (C/C/G/3/7-8)

Index to Staffordshire Magistrates, c1950-c2007 (C/C/Jc/5)

Various other single items, including abstract of accounts, 1945 (C/C/G/9/56); and Staffordshire County Council publications (various references)

**PUBLIC RECORDS**

**Staffordshire Police and Police Authority**

Minutes of Staffordshire Police Authority, 2010-2011 (C/PC/19/1/16-17)

Minutes of various Police Authority committees, 2009-2012 (C/PC/19 various)

Sergeant Fullerton’s papers re air raid warning systems and secondment to Cyprus Police, 1950s (C/PC/24)

**Quarter Sessions and Magistrates’ Records**


**Coroners’ Records**

Additional treasure trove files, HM Coroner for South Staffordshire, 2009-2011 (D7156)

Additional case files, HM Coroner for Stoke on Trent and North Staffordshire, 2007 (D7178)

**Medical Records**

Additional records of St George’s Hospital, Stafford, 1875-2002: records of admissions and discharges, case books, Indexes and alphabetical listings, Statistical records of numbers, also mortuary register (?Coton Hill) (D7212)

Admission and discharge registers of Stallington Hospital, 1965-1998 (D7177)
LOCAL AUTHORITIES

District Councils

“Stafford Survey” by the Borough Surveyor, 1948 (7210)

Parish Councils and civil parish records

Poor rate assessment for Barton-under-Needwood, by Robert Harvey Wyatt, 1834 (7227)

Additional records of Brewood Parish Council, including: minutes of Council 1922-1961; minutes of Committees c.1911-c.1968; minutes of parish meetings 1894-1984; receipt and payment books 1895-1973; poor rate assessment books 1838, 1861; records of allotments rentals and registers c1902-c1989; copy of Coven Heath and Slade Heath enclosure award and map, 1855; map of Brewood Special Drainage District; receipt and payment books of the former Bushbury Parish Council, 1905-1934; Brewood Dole Charities distribution book 1957-1982 (D7233)

Additional minutes of the former Castle Church Parish Council, 1991-2003 (D7187)


Additional minutes of Forsbrook Parish Council, 2006-2007; updated CD of parish burial ground registers (D7189)


Rating valuations for Leigh, 1913-1914 and n.d. (7167)

Additional minutes of Longdon Parish Council, 1983-2009 (D7165)


Sandon poor rate book, c.1852-1854 (7196)

Additional minutes of Seighford Parish Council, 1989-1999 (D7188)

Additional minutes of Trysull & Seisdon Parish Council, 1969-2000 (D7234)

ANGLICAN PARISHES

Additional parish magazines of Abbots Bromley St Nicholas, 2011 (D7157)

Items relating to Bilston chapel and curacy 1741-1897, including income and land holding (7209)

PCC minutes of Butterton St Thomas, 1961-2007 (D7155)


Additional marriage register of Coppenhall St Lawrence, Sep 1997-Sep 2007 (D7183)
Additional parish registers of Croxden, St Giles: registers of marriages, burials and banns of marriage, 1813-2012 (D7205)

Additional marriage registers of Dilhorne All Saints, 1996-2011 (D7222)

Parish magazines for Draycott, Hanbury, Newborough, Rangemore and Tutbury churches, January 2011-April 2012 (7184)

Additional parish registers of Fazeley St Paul: baptisms 1885-1967; marriages 1891-1950; burials 1907-1979 (D7202)

Additional parish registers of Hollington, St John the Evangelist: registers of marriages, burials and banns of marriage, 1861-2000 (D7206)


Papers relating to the Bodley Restoration of Leek St Edward’s church, 1898-1907 (7201)

Additional marriage registers of Marchington St Peter, 1985-2001 (D7194)

Plan of glebe land in Mavesyn Ridware, 1831 (7164)

Additional parish magazines of the Mid-Trent Group of Churches, 2011 (D7153)

Additional parish records of Rocester St Michael, 1813-1978: registers of baptisms, marriages and burials 1813-1978; register of services 1907-1923 (D7204)

Circular letter with subscription list and account for the Sneyd Parsonage Fund, 1859 (7192)

Account books of Stafford St Mary’s District Church Council, 1989-2010; file of mainly financial papers relating to the St Mary’s Restoration Trust, c.1981-2000; five booklets about St Mary’s Church, early to mid-20th century (D7176)

Additional PCC minutes of Stafford St Thomas Castletown & St Andrew Doxey, 2009-2011 (D7220)

Additional parish magazines of Stonnall St Peter, 2012 (D7239)

Photocopy of the Superintendent Registrar’s register of marriages of Wolverhampton St George, 6 Nov 1865-14 Aug 1871 (7224)

Additional marriage register of Wolverhampton St Peter, April 1754 to May 1757, with banns of marriage March 1754 to July 1757 at the back of the register (D7181)

NONCONFORMIST

Methodist

Additional records of Chadsmoor Methodist Church: Trustees’ minutes 1954-1977; Leaders’ minutes 1927-1971; pulpit notices 1956-1958; Bazaar brochure 1954 (D7159)

Circuit plan of Newcastle-under-Lyme Methodist Circuit, Oct-Dec 1939 (7198)

Baptism register of Westlands Methodist Church (St Peter’s), Newcastle-under-Lyme, 1938-1976 (D7211)

Minute book of Teachers’ Meetings, Talke Pits Primitive Methodist, later Methodist, Sunday School, January 1908-c.February 1965 (entries intermittent after May 1956) (D7225)

Congregational/United Reformed Church

Papers of the North Staffordshire District of the United Reformed Church Lay Preachers Association, including minute books of Quarterly Meetings, 1957-2010; Quarterly Plans, year books for the Staffordshire District, etc., 1964-c.2006; general correspondence etc., 1970s-1980s; preaching availability returns, 2004-2006 (D7161)

Additional records of Stone Methodist/United Reformed Church, including copy sharing agreement, and related papers re agreement and buildings, c.1979, baptism register 1961-1994, marriage registers 1942-1991 (formerly Congregational/URC), and papers re Price charity (D7226)

Baptist

Records of Stafford Baptist Church, The Green: minutes with enclosures 1858-1971; Sunday School minutes 1903-1919 and Cradle Roll 1925-1958; Women’s League minutes 1933-1953; Young People’s Society minutes 1928-1939; church history 1938; Soldiers’ Teas Visitors’ Book, 1916-1918 (D7203)

Calvinistic Methodists of Wales (Presbyterian)

Account book 1878-1937 and annual returns 1882-1918, compiled by the Calvinistic Methodists of the Cauldon Lowe and Froghall quarrying areas (D7158)

SCHOOLS

Log books from Leigh All Saints Primary School, 1940-1987, and admission register 1942-1989 (7167)

Photographs of pupils and staff of the County Grammar School, Wolstanton, 1929, 1931 (7193)

CHARITIES

Items relating to Madeley Charities, [1825]-2003 (7199)

Minute book and two correspondence files of the former William Hodges’ Charity of Stafford 1975-2011 (7213)

Papers relating to Tutbury Charity Lands, 1947-1975, relating mainly to the demolition of the old almshouses and further plans (documents collected for the purposes of proving land ownership with the Land Registry) (D7207)

FAMILY AND ESTATE

Additional records of the Chillington Estate of the Giffard family, 1694-c.1911: extract from Brewood Manor Court, Scott etc to Pendrell/Pendrell to Offley, 1694; additional Tettenhall Clericorum manorial court books (Wrottesley) 1740-1750, 1751-1779; map of Chillington demesne estate, 1697 by John Bedford; draft map of gardens and house (shows flattened elevations), 1756;
Additional court book of the Manor of Cannock and Rugeley, Beaudesert estate of the Marquesses of Anglesey, July 1877-Oct 1883 (7218)

Financial and other papers of the Derry family of Hill Ridware, c.1893-c.1943, consisting mainly of receipts for materials, also some business correspondence, memoranda, also daily work record book, Jan-June 1913, letter sent to Lucy Derry by her uncle and aunt [1906], and miscellaneous printed ephemera (7163)

Additional journal of Lord Hatherton, April-July 1856 (7217)

Additional documents of title of the Hatherton Estates, c.1718-1896, comprising parcels of deeds and settlements, relating to land mainly in Penkridge and Teddesley Hay (D7228)

Two meteorological record books taken at Hoar Cross, 1907-1941 (7219)

PERSONAL

Additional records of Mr WJ (Jack) Kemp, as local Councillor and as a private individual, 1977-2012 (some items subject to an access restriction) (7230)

Album recording the presentation of silver plate to Mrs Helen Moseley of Leaton Hall on her 89th birthday, 8 Dec 1890 (7197)

BUSINESS AND PROFESSIONAL

Contract record book for the erection and fitting of the new Stafford Works, British Reinforced Concrete (BRC), 1925-1926 (7168)

Bill for repairs to Compton Mill, 1904 (7229)

Solicitor’s file relating to the storage of deeds of church schools for the Lichfield Diocesan Education Council, by Hand Morgan & Owen of Stafford, 1969-1982 (7154)

Staff lists relating to mine closures, Mid-Cannock and Highley Station Wharf, 1968-1969 (7209)

Letters from William Peach to Bostock relating to the acquisition of WH Peach & Co Ltd by Lotus Ltd., Nov-Dec 1919 (7223)

Records of Stafford Railway Building Society, 1877-1984, including minute books of Monthly Board Meetings, 1877-1965; out-letter book; private ledger; annual reports and accounts 1895-
1916; printed Rules and amendments, some annual reports, letters re lease 1974-1984; bank books for Directors' and secretary's accounts; Directors' and Secretary's Counter Books; investors' subscription account books; share investment books; bonus book; cheque book stubs; receipts, letters, withdrawal notices re individual accounts in bundles, late 19th -early 20th cent. (D7190)

MILITARY

Album of photographs, 29th Battalion of the South Staffordshire Regiment Home Guard, 1941-1942, with scanned copy and biographical information (7214)

CLUBS AND SOCIETIES

Additional records of Abbots Bromley & District Village Institute (later Village Institute and Village Hall): conveyance of 1923 and trust deeds with drafts, 1948-1949; correspondence with Charity Commission, 1942-1950, and other organisations, with statement of accounts, list of Committee, etc. 1940s-1970s (D7216)


Records of the Evode 25 Club (for staff long service at Evode, adhesive manufacturer of Stafford), 1963-2001, including minutes, new membership papers including biographical information, correspondence including thank-you letters; and arrangements for presentation gifts and the annual dinner event (D7237)

Records of the Izaak Walton Lodge No 4281, 1921-2004: minutes of Regular Lodge meetings, Committee meetings and Lodge of Instruction, 1921-2003; attendance records of Regular Lodge meetings and Lodge of Instruction, 1921-2004; Declaration books 1921-1983; official returns 1921-1978; Golden Jubilee booklet and related papers, 1971; Dormer Masonic Study Circle transaction no.149 (D7232)

Records of Leek Cricket Club, 1844-2012, including minutes of Club and Committee Meetings, 1844-1915 (not complete), 1921-2012; accounts including subscriptions, 1866-1885, 1896-1915; three early scoring books 1847-1853; score books: First XI, Second XI, Junior League (Leek A Team): 1889-1890, c.1922-2000; also score books for Third XI, 1987-1988, Sunday League and specific tournaments (or unidentified) 1980s-1990s; team photographs; Bazaar handbook 1955; album of newspaper cricket and football Notes, 1870s; Secretary’s papers including reports and annual figures, correspondence (including with League and employment of professional), annual dinners, etc.; players registration forms; annual reports of the North Staffordshire League, Kidsgrove Junior League, Staffs CCC, and newsletter of the County Association, 1962-1994 (intermittent series) (D7236)

Records of Maer & District Garden Guild, 1947-2000: minutes of Guild and committee meetings 1947-2000; foundation and constitution, membership cards with rules; annual reports; annual programmes; annual show programmes; certificates, photographs, and Guild anniversary history (D7160)

Additional accounts of Newborough Women’s Institute, 1987-2003, also Institute scrapbooks 1971-2008, and Rural Arts Trail scrapbook of 2004 (D7185)

Minutes of Newcastle-under-Lyme Retired Teachers' Association, 1974-2011 (7169)
Additional minute book of the Staffordshire Parish Registers Society, 1947-2007 (D7179)

Papers relating to the Wolstanton Good Neighbours Scheme, 1978-2001 (7170)

Additional records of closed Women's Institutes, 20th-21st cent.: Bagnall, Bradley, Bramshall, Hanchurch, Knypersley, Longsdon, Seighford, Sheen, and Sneyd Green (D7174)

**PROPERTY**

Documents of title and other items relating to three fields in Horsebrook in the parish of Brewood (near Stretton), 1754-1918, including admittances under the former Manor of Brewood, 1754-1870, and sale notice 1918 (7186)

Documents of title relating to property in Burston, 1804-1890 (Freakley family and others) (7172)

Translation of a deed by James Leveson re Cheadle Grange recording the purchase of former monastic land from the King, [1543] (7209)

Documents of title relating to various pieces of land at Chesterton, 1859-1946: land at Broad Meadows and Dunkirk, some for a proposed housing scheme by Newcastle Borough Council, and including the Miners Arms public house; surrender and admittance to copyhold land in Wolstanton, 1763 (7231)

Two leases for a year, relating to property in Pig Market, Stafford, 1811, 1823 (7180)

Documents of title relating to Coltslow Farm at Stanley, 1743-1871; schedule of deeds relating to a field at Bradshaw in Longsdon, 1843; abstract of title to land at Stanley Moss, 1849; plan of the Moss Hall estate near Endon, 1874 (7191)

Documents of title to the George & Dragon and adjoining cottages, Carter Street, Uttoxeter, 1815-1970 (7235)

Documents of title relating to leasehold property in Winshill, 1876-1884, and [1884]-1928 (Bearwood Hill Road) Winshill; Goodman Street in Burton on Trent, 1880-1914; and in Church Street and Sheep Fair, Rugeley, 1829-1984, all or some formerly parts of the estate of the Marquesses of Anglesey and the Manor of Cannock & Rugeley (7173)

**MAPS AND PLANS**

Plan of shooting land at Trentham, 1937 [1925 OS sheet] (7192)

**GRAPHIC**

Negatives of aerial photographs taken over Cheddleton Hospital, 2000 (7238)

“Lucky Black Cat” perfume card sold in aid of the soldiers at the Brocton and Rugeley Camps, WWI (7200)

Photographic evidence of the M54 Northern Route Objection Group, made available for the Public Enquiry, c.1972 (7186)
STOKE ON TRENT CITY ARCHIVES

Some of the records listed below may not be generally available for consultation.

PUBLIC RECORDS

Hospital Records

North Staffordshire Royal Infirmary Staff Records, c.1900-1970s (SD 1611)

LOCAL AUTHORITIES

City of Stoke on Trent Superannuation Medical Report Ledger, 1939-1944 (SD 1599)

SCHOOLS

Records of Longton High School. Includes School Magazines, Speech Day Programmes, photographs.1955-1970s (SD 1587)

Records of Harpfield Primary School Records, 1896-2003 (SD 1597)

Panoramic School Photograph of Tunstall High School (black and white). Photo by Panora Ltd., 56 Eagle Street, London, W.C., 1928 (SD 1601)

Records of Burnwood Primary School, High School and Predecessor Institutions. Includes photographs, scrapbooks and newscuttings. c.1973-c. 1991 (SD 1604)

Prospectus for Instruction of Art in the Potteries (mainly Stoke and Hanley, c.1852 (SD 1620)

Governor's Minutes for Stoke- on- Trent Schools, 1996-2011 (SD 1622) (0.63 m³)

PERSONAL and ANTIQUARIAN

Research Notes (including original documents) of Robert Stones on Staffordshire Pottery and the Wood Family of Burslem, potters, 1740-c.2010 (SD 1589)

Papers of Freda Cartlidge of Burslem. Includes scrap books and diary, 1908-1991 (SD 1606)

Accounts of working lives and childhood memories written by students of a UCAN Local History course led by Ian Bailey of Stoke on Trent College, c.1998-c.2001 (SD 1608)

BUSINESS AND PROFESSIONAL

Sale particulars and associated plan of the Etruria Estate of the late Josiah Wedgwood, 1844 (SD 1585)

Records of predecessor business of Times Square (Copper Plate Engravers), c. 1895-1923 (SD 1586)

Records of Shelton Bar Steel Works. Mainly photographs, 19th Century-1978 (SD 1590)

Ceramic transfers engraved by Henry Fennell of Hanley, Stoke on Trent, 1897-1930 (SD 1591)
Two minute Books recording the Directors Meetings of Price and Kensington Potteries Ltd. and predecessor company Price Brothers (Burslem) Ltd., 1956-1977 (SD 1594)

Engraving of Westminster Abbey by Frank Boothby- an engraver at Spode, c. 1970 (SD 1598)

Correspondence between Mr. and Mrs. Gresham Copeland (Tittensor Chase) and Beatrice Copeland (Shirley, Southampton), 1920 (SD 1600)

Two minute Books recording the Directors Meetings of Price and Kensington Potteries Ltd. and its predecessor company Price Brothers (Burslem) Ltd., 1956-1977 (SD 1594)

Photograph of a painting which may have been the inspiration behind Spode's Blue Italian pattern and associated papers, c.1945 (SD 1595)

Cheque associated with Creda Ltd., Blythe Bridge, Stoke on Trent and predecessor companies, 1942-2012 (SD 1605)

Report on a survey into Absenteeism levels and related Industrial Relations Issues at Coloroll Ceramics Division Biltons (addition to: Records of Staffordshire Tableware Ltd and predecessor organisations), c.1990 (SD 1607)

Detailed drawings of accidents at Whitfield Colliery (part of Records of Chatterley Whitfield Collieries Ltd. and predecessor companies), 1892-1908 (SD 1609)

Podmore and Sons Ltd, Shelton, Stoke on Trent: Ceramic materials and equipment suppliers (2 Podmore and Sons Ltd, Shelton Pottery Equipment Catalogues) [1967-1969] (SD 1610)

Sales Ledger belonging to Warwick Savage, Printers, Burslem, 1916-1922 (SD 1612)

Minutes of North Staffordshire Poster Services and predecessor businesses (only North Staffordshire Billposting Company, Limited and Stoke on Trent and North Staffordshire Billposting Company, Limited), 1902-1964 (SD 1613)

Royal Doulton Magazines and printed history of the company, 1946-1947 (SD 1614)

North Staffordshire Railway (NSR) map/plan of the Biddulph Valley Line (Stoke Junction to Congleton Terminus), c.1860 (SD 1615)

Photographs of Firegas Kilns Ltd, Burslem, c.1960 (SD 1619)

Photographs, photographic glass plates, negatives, albums, and documents relating to photographer Tony Bailey of Tunstall, Stoke-on-Trent, photographing heavy industry, large manufacturers, small studios, shops and breweries. His work was for publicity, advertising, industrial record and work in progress on large construction projects, 1960s-1990s (SD 1621)

CLUBS AND SOCIETIES

Records of Manor Drama Society/Manor Theatre Company (Fenton, Longton and Meir), 1978-1985 (SD 1596)

Records of the North Staffordshire Federation of the Townswomen's Guilds: 3 scrap books and a folder of ephemera, 1959-2005 (SD 1616)

Hanley Glee and Madrigal Society- a short history written by R. W. Ship (unique printed and published book), 1900 (SD 1618)

RECORDS OF PROPERTY
Mortgage deed for land in Hull Crofts Hanley between Simpson and Fidler, 1842 (SD 1593)

Apprenticeship Indenture of Thomas Turner of Newcastle under Lyme to Henry George Wigley, hat manufacturer of Burslem, 1832 (SD 1617)

PHOTOGRAPHIC
Artificial collection of 3 photographs of ships with a connection to Stoke on Trent, c. 1938-1968 (SD 1588)

Artificial collection of photographs of Local Territorial Royal Artillery Units, 1924-1925 (SD 1602)

Artificial collection of 3 photographs of ships with a connection to Stoke on Trent, c.1938-1968 (SD 1603)

Photographs, photographic glass plates, negatives, albums, and documents relating to photographer Tony Bailey of Tunstall, Stoke-on-Trent. Photographs of heavy industry, large manufacturers, small studios, shops and breweries. His work was for publicity, advertising, industrial record and work in progress on large construction projects, 1960s-1990s (SD 1621)

MISCELLANEOUS

St. John, Burslem Vestry/later rate collector's records ledger, 1817-1904 (SD 1592)
LICHFIELD RECORD OFFICE

ANGLICAN RECORDS

Diocesan

Diocesan year books, 1877-1997, with gaps (B/A/27)

Lichfield Diocesan Trust and Buildings committee minutes 1995-2006 (B/A/26)

Quinquennial inspections, 1993-2011 (B/A/26/14)

Records formerly held by the Cathedral Library: Dean Savage papers, pamphlets and sermons 1880-1930 and letters from GGPace about the cathedral building, 1950s (D535)

Institution registers, 1868-1991 (B/A/5/2)

Miscellaneous registry papers and diocesan publications, 20th century (B/A)

NONCONFORMIST RECORDS

Tamworth and Lichfield Methodist Circuit, additional records: title deeds, Glascote Methodist chapel, 1876-1877 (D161additional); Aldergate Street Sunday School minutes, 1892-1959 (D533); Lichfield Methodist church marriage registers, 1926-1993 (D544)

Wade Street Congregational Church: centenary time capsule contents, early 20th century (D547)

CHARITIES

St Johns Hospital, Lichfield: title deeds file from Charity Commission, 19th century (545)

CLUBS AND SOCIETIES

St Chads Inner Wheel Club minutes and records, 1981-2012 (D542)

Lichfield Civic Society: photograph album, city centre shopfronts, 1967; additional correspondence files, 2007-2010 (D536 and D540)

Lichfield Lawn Tennis Club, minutes and records, 1897-1905, 1933-2012 (539)

Burton on Trent Oddfellows (Loyal Bass Lodge), nomination book 1893-1903 (534)

FAMILY AND PERSONAL

Rent books of G. Micklewright, from Lichfield RDC (later Lichfield DC), for house in Alrewas Road, Kings Bromley, 1941-1992 (538)

Election squibs and posters, Tamworth elections, 1818-1859 (D543)