Staffordshire & Stoke on Trent Archive Service
Annual List of Accessions 2015

Some of the records listed below may not be generally available for consultation.

STAFFORDSHIRE RECORD OFFICE

OFFICIAL RECORDS OF STAFFORDSHIRE COUNTY COUNCIL

Minutes of Staffordshire County Council
Minutes of Safe and Strong Communities Select Committee, 2012-2014 (CC/B/132/42-43)

Minutes of Healthy Staffordshire Select Committee, 2013-2015 (CC/B/367/14-18)

Minutes of Countryside and Rights of Way Panel, 2013-2014 (CC/B/158/36)

Minutes of Local Admissions Forum, 2009-2015 (CC/C/50/5)

Minutes of Joint Staffordshire Parking Board, 2010-2013 (CC/C/56/2-3)

Planning and Development

Additional definitive statements of Rights of Way, Cannock Chase and South Staffordshire, 2015 (C/P/130-131)

Schools

Additional minutes of School Governors meetings (CEH/703/1/1-367; CEK/703/2/1-20; CEV/703/3/1-24; CEI/703/4/1-4)

PUBLIC RECORDS

Staffordshire Police and Police and Crime Commissioner

Additional records of Staffordshire Police: files re training college materials and licensing, 1950s-1960s (C/PC/31)

Coroners’ Records

Additional case files of HM Coroner for South Staffordshire, 2013 (D7401)

Additional case files of HM Coroner for Stoke on Trent and North Staffordshire, 2010 (D7428)

Health Records

Additional health and financial records of St George’s Hospital, Stafford General Infirmary, Stone Poor Law Union and Stone Public Assistance Institution, 1875-1983 (D7386)

Additional records of St George’s Hospital and Coton Hill Hospital: St George’s Hospital admission and discharge registers, 1982-2002; daily records, 1960-1991; Nurses’ report book, 1967-1968;
patient history enquiry forms 1923-1926. Coton Hill Hospital case sheets for patients died or discharged after 5 July 1948 (dated c.1916-1951) (D7433)


LOCAL AUTHORITIES

District Councils

Additional minutes of Cannock Chase Council, 1990-2000 (D7420)

Parish Councils and civil parish records


Receipt and payment book of Ilam Parish Council, 1975-1995 (D7404)

Additional minutes and correspondence of Ingestre and Tixall Parish Council, 2013-2014 (D7419)

Additional minutes of Shenstone Parish Council, 1995-2009 (D7418)


ANGLICAN PARISHES

Additional parish magazines of Abbots Bromley, St Nicholas, 2014 (D7393)


Licences for service, and faculty of Bradley, St Martin, Bilston, 1962-1985 (D7407)

Updated copy of grave index, Bradley St Mary & All Saints, 2013 (D6676 addnl.)

Additional baptism register of Butterton St Bartholomew, 1888-2009 (D7442)

Additional records of Cannock St Luke, and the former Cannock Team of Churches, 1842-2012: registers of baptisms, banns, funerals and services; papers re vicarage; terriers and inventories; faculties; papers re furnishings and churchyard; minutes St Luke's Church Council, annual meetings and committees; minutes of the Cannock Team PCC and committees; records of St Luke's Church Centre; memorabilia and photographs; St Luke's Charities and Cannock Schools; items from St Barnabas, St Chad Chadsmoor, St Saviour Hatherton, and St Thomas Huntington (D7394)
Additional records of Colwich, St Michael & All Angels: WWI roll of honour, and coloured graveyard plan, 1976 (D7421)

Additional marriage registers of Fulford, St Nicholas, 1984-2010 (D7409)

Additional parish registers of Goldenhill, St John the Evangelist, 1910-2010 (D7432)

Overseers of the Poor rate book for Gnosall, 1857 (7447)

Additional records of Ilam Holy Cross, 1970-2014, including service register, PCC minutes, Quinquennial Inspection report, inventory, accounts, and other financial returns; parish magazines for Alstonefield group of churches (Alstonefield, Butterton, Ilam, Warslow with Elkstones, Wetton) (D7405)

Additional marriage registers of Leigh, All Saints, 2003-2013 (D7406)

Additional parish, confirmation, and service registers of Longton, St James the Less, 1930-2011 (D7454)

Additional marriage registers of Milwich, All Saints, 1991-2011 (D7459)

Additional registers and service registers of Rugeley St Augustine, 1937-1984 (D7415)

Additional marriage register of Stafford St Bertelin, 1990-2014 (D7443)


Additional minutes of PCC and annual church meetings, of Stretton-with-Claymills, St Mary, with related papers, 1995-2009 (D7455)

Additional records of Tamworth, St Editha, c.1914-2001, including: minutes of Church Committee/ PCC 1914-1945, 1958-1967; Standing/Finance Committee 1923-1973; offertory scheme committee minutes 1950-1964; annual vestry minutes 1916-1974; various PCC account books and other accounts, 1927-2001; papers relating to building and restoration, 1926-1982, with plans; terrier 1940; deeds relating to land in Bamford Street, Glascote, 1921-1945 (St George’s Hall) (D7441)

Additional parish records of Tipton, St John the Evangelist, 1845-2009, including registers, service registers, PCC minutes, accounts, and papers relating to the church building (D7424)


Parish magazines and photographs of church activities for Wednesbury, St James, [1879]-21st cent. (D7450)

Additional marriage register 1979-2011 and service register 1996-2006, of Wednesfield St Gregory the Great (D7397)
Additional records of St Jude’s Church, Wolverhampton, 1913-2004, comprising minutes of PCC and committee meetings, and of annual church meetings, PCC correspondence, and picture of former vicar (D7411)

Documents from the Church Patronage Trust relating to church patronage and trusteeship for churches in Wolverhampton and Bilston, 1867-1931: St Mark and St Jude, Wolverhampton, St Matthew, Wolverhampton, St Luke, Bilston, St Leonard, Bilston, St Martin, Bradley (Bilston) (7429)

NONCONFORMIST

Methodist

Minutes of meetings of Cheadle Methodist Circuit, 1985-2011 (D7448)

Additional records of Weston Methodist Church, 1898-2000, including Trustees and Church Council meetings, offertory account, church notices, prayer requests, Sunday School attendance register (D7387)

Religious Society of Friends (Quakers)

Additional records of Staffordshire Area Meeting, Religious Society of Friends (Quakers): copies of the “Staffordshire Quaker” magazine, 2007-2014; history celebrating bicentenary, 1930; publicity re exhibition for 250th anniversary, 1980 (D7396)

Other denominations

Marriage registers of Cheadle Pentecostal later Christian Fellowship Church, 1985-2005, and Rugeley Evangelical Church, 1994-2004 (D7444)

SCHOOLS

Punishment book of Leigh All Saints CE Primary School, 1954-1976 [closed to public inspection] (7422)

Records of Rushton CE Primary School including log books 1876-2001, admission registers 1876-1985, punishment books 1924-1979 [closed to public inspection], managers’ minutes 1955-1959, photographs, papers about the possible school closure, historical notes; also records collected at the school: Rushton and Horton “welcome home” gift (post WWII) and the Rushton Well-Dressing/Horticultural Society including records of the annual show (D7398)

Documents relating to Rushton School, 1772-1955, including (copy of) 1772 Trust deed (incomplete), trustees’ papers, and bonds/agreements for the performance of office of schoolmaster; documents mainly relating to expenditure and building, including fittings and extension; photographs of schoolchildren and well-dressing (7462)

Additional records of Weston School, being items collected by former head teacher Mr John Burke, ?late 19th c.-1988, including admission and attendance records, teaching notes, inspection reports, papers relating to the school buildings and school house, PTA minutes, photographs and other memorabilia (7451)

CHARITIES

Records of the former Mile Oak Benevolent Ambulance Fund, 1947-2015 (7410)
Additional Director’s records of the charity Re-Solv (Society for the Prevention of Solvent and Volatile Substance Abuse): minutes of Trustees’ meetings and AGMs 2001-2013; Corporate records including policies and planning; papers relating to Patrons, official events, official bodies; dealings with chemical companies, fund-raising; publications, reports, education and training material; lectures given by Barrie Liss OBE (7413)

FAMILY AND ESTATE

Letters from Thomas Fletcher-Twemlow in London to his mother at Betley Court, 1840-1842 (7402)

PERSONAL

Four photograph albums of the Bolton family of Oakamoor and Croxden Abbey, early 20th century to 1961 (7414)

Apprenticeship indenture of John Brown to Livingston and Buchanan, shoe manufacturers of Stafford, 1872 (7431)

Additional records relating to Shareshill and the Vernon family of Hilton Park: sale particulars 1869, final concord, land in Penkridge, 1635; notebook relating to Hilton tithes, 1715-1716; letter to Catherine Williams at school in Bath, from her brother and mother, 1817; return of attendees at St Martin’s Masonic Lodge meeting, Burslem, 1859; account of AL Vernon with Cozens & Shaw of Wolverhampton, 1913 (7435)

BUSINESS AND PROFESSIONAL

Annual profit and loss accounts and balance sheets for Bagots Bromley Farm, 1951-1972, farmed by Mr and Mrs WM Snelson (7403)

Additional plans by Horseley Bridge and Thomas Piggott Ltd. of Tipton, showing fabrication and welding procedures relating to Milford Haven Bridge, 1968-1969 (7446)

Documents of title and photographs of the former Stafford Electricity Sub-Station, Glover Street, Stafford, 1917-1977 (7461)

Additional records of Staffordshire Potteries Water Board and Severn Trent Water, 1888-2003, including plans and sections for Staffordshire Potteries Water, 1888 and 1922, plans and sections for Staffordshire Potteries Water (River Dove Scheme) Order 1974, plans for Horninglow surface water outfall, culvert and sewerage, plans for Whittington Sewage Farm (near Stourbridge); reference and historical booklets; reports into proposed reservoir sites, 1970; legal papers relating to complaints about pollution on the River Penk and Pendeford Brook, 1920s-2003 (D7458)

CLUBS AND SOCIETIES


Additional records of Leek Cricket Club, early 20th cent.-2010, comprising score books, photographs and other memorabilia (D7464)

Records of the former Newcastle Players, 1935-2015, including minutes of general and committee meetings, production committee, social committee and annual general meetings, 1937-2012; account books; membership lists and other records; annual files of programmes, news cuttings, publicity and photographs, 1935-2015, and miscellaneous photographs; history and other background information; documents relating to the trusteeship of the Hartshill Institute (theatre workshop), 1976-2012 (D7427)

Additional records of Sandon Women’s Institute, 1969-2010, comprising minutes of Monthly Meetings and Committee meetings, attendance records, annual programmes, photograph of Jubilee tree planting, and cookery book (D7388)

Additional records of the Stafford Players, 1994-2014: minutes of General Meetings, Annual General Meetings, and post-performance meetings, 1994-2010; Adjudicator’s reports and other material relating to competitions and festivals, 1995-2014; Programmes, various dates; news sheets 2005-2007 (D7416)

Additional “Staffordian” magazines of the Stafford Old Edwardians Association, 2012-2014 (D7417)

CD containing records of Staffordshire Archaeological and Historical Society, 20th cent.-2014, including minutes and correspondence, publications, newsletters, lectures and excursions, membership records, site research and reports (7400)


Additional records of Weeping Cross Townswomen’s Guild, 1977-2010: minutes of Guild meetings, 1977-2010, and minutes of Executive Committee meetings 1990-2010 (D7453)

Records of The Zadok Tabernacle (No.33), The Holy Royal Arch Knight Templar Priests and Order of Holy Wisdom, 1965-2015, comprising minutes, correspondence, annual returns, membership records, and histories of the Lodge (D7463)

PROPERTY

Documents of title relating to 50-52 High Street, Eccleshall (Old Post Office and The Gables) 1861-1902, Charles Louis Smith, with copy photographs; accounts and receipts of Samuel Yates, wine merchant of 44 High Street, 1856-1873 (7437)

Abstract of title of Harriet Shaw to land at Hilderstone, 1899 (7390)

Documents of title to land at Hixon and Stowe, including Hixon Farm and Mount Farm, 1805-1991 (D7449)

Deeds relating to Clough Head in Ipstones, and land in Kings Bromley, 1670-1935 (7430)

Lease of a cottage and gardens at Maer by the Overseers of the Poor, 1778 (7391)

Records of the Trustees of the former Madeley Village Hall, 1971-2011, including leases, Trust deeds, minutes of meetings, and correspondence (7460)

Documents of title to Lower Brook House Farm and Lower Stock Lane Farm, Marchington, 1674-1979 (7389)
Documents of title of Rose Cottages, Comberford Road, Tamworth, 1847-1938 (D7392)

Survey and valuation of the Manor of Whiston in Kingsley, 1826 (7436)

MAPS AND PLANS

Enclosure map and award for Basford in Cheddleton, 1810 (D7434)

Additional plans and designs by George Rushton, 1950-1981, for use by local mining historian Herbert Chester, showing reconstructions of collieries and working machinery in the Cheadle area including New Haden, Foxfield, Delphouse, Cheadle Park, Park Hall (D7395)

Stoke on Trent Archive Service

OFFICIAL COUNCIL RECORDS

Wetley Moor and Wetley Moor Common Rental Records, 1928-1982 (SD 1696)

SCHOOLS

Records from Clarice Cliff Primary School of predecessor institutions- Grafton County Infants' School, Marlborough Street, Longton and Queen Street-Primary School, Brocksford Street, Fenton, 1897-1997 (SD 1721)

BUSINESS

Trade Catalogue for Barker Brothers Limited, Meir Works, Longton (manufacturers of China and Earthenware), circa 1922 (SD 1697)

Addition to Twyford Collection: Twyford and Doulton Bathrooms award medals from late 1880s to early 1900s; Twyford miscellaneous papers. Includes adverts from 1980s; Twyford and Doulton of videos, 1980s-2004 (SD 1701)

Addition to Twyford Collection: Slides from the 1960s (35mm) gifted to the donor by Donald Parry (former Twyford Sales Office Manager) who was gifted the slides by Stanley Ellis (an important designer at Twyford, now deceased); Vitreous china sanitaryware manufacturing in 1967; Transport livery, 1960s; cross sections of product design; Fireclay products from 1960, all now obsolete. (SD 1702)

Illustrated trade catalogue of Twyfords Ltd.: Sanitary Specialities for Colleges, Schools, Reformatories etc., April 1905 (SD 1722)

The Minton Archive: This collection consists of the records of Royal Doulton Plc and associated companies, 18th century-21st century (SD 1705)

A collection of Minton Hollins archive books and one envelope containing various factory information and pottery production information with various manufacturing notes, glaze types & recipes, trial notes, clay mixtures, order books etc., circa 1845-circa 1960 (SD 1718)

Accounts ledger for an unidentified Ironmongery business in Hanley (selling to local businesses), February 1886-December 1892 (SD 1707)

Additional Jesse Shirley & Son Ltd, Etruscan Bone and Flint Mills, Etruria, 1940s-1990s (SD 1708)
Records of H. & R. Johnson Tiles Ltd (Tile Manufacturer), Longport, Burslem and predecessor companies, 1920s-2015 (Additional) (SD 1269)
Letter from Henry Walker (Commissioner) to Sneyd Collieries Ltd. to prepare documentation and items ready for Sneyd Nos. 1, 2 and 4 Mines Special Inquiry re. Sneyd Colliery Disaster, 20th March 1942 (SD 1690)

NON-CONFORMIST CHURCHES

Register of Marriages from the Methodist Chapel, Epworth Street, Stoke-upon-Trent, 1952-1981 (SD 1720)

LEGAL RECORDS

Minton legal records: Flotation and purchase of land for new factory in Stoke-upon-Trent. The papers consist of: Papers concerning the reconstruction of the Minton Factory in Stoke-upon-Trent (main papers dated 1947-1953); papers concerning the Flotation of "Mintons", Limited (main papers dated 1950-1953); Papers concerning a copyright issue (main papers dated 1963-1964) (SD 1709)

CLUBS AND SOCIETIES

Records of British Pottery Managers Association, circa 1906-circa 2006 (SD 1712)
Records of Burslem Working Men's Club, 1906-1997 (SD 1706)
Records relating to the Potteries Gramophone Society, 1930-1947 (SD 1695)
Records collected by administrators and officials of the North Staffordshire and District Cricket League, 1978-2015 (SD 1714)

PERSONAL and ANTIQUARIAN

Frederick Thomas Penson (artist) Personal papers, 1883-1905 (SD 1719)
Basil Jeuda's Research notes relating to Potter and Son (Flint Merchants and Carriers) between Runcorn and the Potteries, also an article written on this subject which appeared in Narrow Boat Magazine (Spring 2012) (SD 1700)
‘Geoffrey Godden Ceramic Archive’: photographs, slides, documents, original documents and files relating to ceramics, circa. 1930s-circa 2010 (SD 1704)
Jean Wright's Reminiscences: 'The Adventures of a Nobody in the WAAF, 1941-1946' by Jean Butler (nee Wright) and family history of the Wright family, circa.1996 (SD 1691)
Research papers of Ken Ray (including original letters, transcripts of letters, transcript of a diary, newspaper reports and images etc.) concerning North Staffordshire Soldiers involved in the Crimean War, Indian Mutiny, Afghanistan and India Conflict, Egypt and Sudan Campaigns and Battle of Omdurman , Boer War and the 1st World War, 1854-1918 (SD 1710)
Research Files prepared by Ron Nuttall concerning Furnivals Ltd. Pottery Manufacturer, Elder Road, Cobridge, Stoke-on-Trent, 1800s-circa 1913 (SD 1711)

TITLE DEEDS

Conveyance of property in Park Street, Northwood, Borough of Hanley, 7th May 1870 (SD 1692)
MAPS AND PLANS

North Staffordshire Railway plans (also includes 1 Great Northern Railway and 1 London Midland and Scottish Railway), circa 1880-circa 1901 (SD 1717)

Plans of Minton’s Patent Ovens and plan of the Foden Road Steam Engine, 1874-1945 (SD 1713)

PHOTOGRAPHIC

Photographs and slides of North Staffordshire Railway (includes London Midland and Scottish Railway Tickets) and Caldon Canal, 19th Century- 1948 (SD 1698)

North Staffordshire Railway Photographs collected by Claude Moreton, 19th Century- 20th Century (SD 1699)

2x copy photographs of Chell Workhouse Fire Brigade (Wolstanton and Burslem Poor Law Union) and associated copy of 1911 census entry, circa 1911 (SD 1703)

MISCELLANEOUS

Aiming High Project material (project undertaken by Stoke-on-Trent Community Partnership-involving local businesses and 30 schools to raise the aspirations and ambitions of young people in North Staffordshire), 1995-2000 (SD 1689)


Memories of cinemas in North Staffordshire (following an appeal in the Staffordshire Sentinel newspaper by Weston Coyney and Caverswall Film Society): A copy of the newspaper article, correspondence, notes and a cassette tape recording, 1984-1985 (SD 1694)

Programmes of performances at the Theatre Royal Hanley (majority autographed) and associated material, 1984-1991 (SD 1715)

Souvenir Brochure of the Broadway Luxury Cinema, Meir, Stoke-on-Trent, December 1936 (SD 1716)

Programme of a Recital by Segovia at the Victoria Hall, Hanley, 17th October 1982 (SD 1623)

LICHFIELD RECORD OFFICE

ANGLICAN RECORDS

Diocesan

Diocesan Pastoral committee minutes, 1992-2009; Lichfield and Stoke archdeaconry committee minutes 1981-1999 (B/A/26)

Diocesan Church Building Committee minutes, 1916-1935 (B/A/26/10)

Alstonefield Rural Deanery minutes, 1870-1959 (B/A/25/14)

Diocesan publicity lists and mailings, 2014 (B/A/27)
Quinquennial inspection reports, 2007-2012 (B/A/26/14/4)

Diocesan faculties, 2005-2014 (B/C/12/47)

Diocesan marriage licences, 2013 (B/C/6)

Grinshill, All Saints, NADFAS furnishings record, 2012-2014 (B/A/27/5)

NONCONFORMIST RECORDS

Tamworth and Lichfield Methodist Circuit: Wilnecote United Methodist church, deeds and other records 1859-2004; Victoria Road chapel minute book 1948-1964 (D588)

Rolleston Methodist church, additional records, 1946-1999 (D582)

Trinity Methodist church and George Street URC, Burton upon Trent, marriage register, 1985-2005 (D581)

EDUCATION

Staff and students, Lichfield Theological College, photograph, 1938 (584)

Tamworth Girls High School and Queen Elizabeth Grammar School, Tamworth, magazines, 1957-1962 (D586)

CLUBS AND SOCIETIES

Lichfield St John’s Lodge, additional records, 2005-2015 (D585)

Fairtrade Lichfield, campaign records, 1990s-2015 (D589)

BUSINESS

T.C. Greensmiths mills, Burton upon Trent, blueprints and drawings, 20th century (D583)

FAMILY AND PERSONAL

Great Lichfield Doll Dressing competition flier, undated (587)