

Proposals for prescribed alterations other than foundation proposals

School Name:	Manor Hill First School
DfE Number:	860 2294
Proposal	Enlargement of the school
Local Authority area:	Staffordshire
Diocese (if applicable):	n/a
Proposals published by:	Staffordshire County Council
Date proposals published:	23 rd January 2019
End of representation period	19 th February 2019
Proposed implementation date:	1 September 2021

This document is available from [Stone School Places – Staffordshire County Council](#)

If you would like this document in another language or format please email SOTconsultations@staffordshire.gov.uk or write to Manor Hill Consultation, School Organisation Team, Staffordshire County Council, 2 Staffordshire Place, Tipping Street, Stafford ST16 2DH.

This information is to be regarded as in the public domain and may be shown to interested parties without further notification.

Proposals for prescribed alterations other than foundation proposals: Information to be included in a complete proposal

As required in the guidance which accompanies The School Organisation (Prescribed alterations to Maintained Schools) (England) Regulations 2013 and (Establishment and Discontinuance of Schools) Regulations 2013 that came into force on 28 January 2014.

In respect of a Local Authority Proposal

1. The name, address and category of the school.

Manor Hill First School, Manor Rise, Stone, ST15 0HY which is a school maintained by Staffordshire County Council.

Implementation and any proposed stages for implementation

2. The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

It is proposed to enlarge Manor Hill First School by increasing the capacity of the school from 100 to 225 from Reception to Year 4 (ages 4-9). The proposed implementation date is proposed to be 1st September 2021.

Subject to approval it is anticipated that the necessary building work to increase the capacity of the school would commence as soon as practicable following approval.

The Published Admission Number (PAN) for the Reception intake in September 2020 would increase from 20 to 30. Consideration will also be given to providing additional places within other year groups based on demand, up to 30 for each year group. From September 2021, the PAN would increase from 30 to 45.

Objections and comments

3. A statement explaining the procedure for making representations

Within four weeks from the date of publication of these proposals, any person wishing to submit any comments either in support of, or objecting to, the proposal may do so by sending them to:

Manor Hill Consultation, School Organisation Team, Staffordshire County Council,
2 Staffordshire Place, Tipping Street, Stafford, ST16 2DH

Or by emailing SOTconsultations@staffordshire.gov.uk, making reference to Manor Hill Consultation.

The closing date for receipt of comments and objections is 3.00pm on Tuesday 19th February 2019.

Alteration description

4. A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

It is proposed that Manor Hill First School is enlarged to provide an additional 125 places by increasing the number of classrooms and associated ancillary accommodation. The expansion will take the form of internal remodelling to provide two general teaching rooms, library space, portable ICT facilities, improved reception and remodelled toilet space, improved accessibility, improved outdoor recreational facilities and additional car parking.

The enlargement will enable 30 children to be admitted into Reception every year from September 2020 and will over time increase to enable up to 45 pupils to be admitted into Reception.

School capacity

5. (a) details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The current capacity of the school is 100 and the proposed capacity is 225.

- (b) details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

The school's current PAN of 20 is proposed to be increased to 30 following the approval of the proposals. The PAN would then increase from 30 to 45.

- (c) A statement of the number of pupils at the school at the time of the publication of the proposals.

The number of full-time pupils registered at the school at the time of publication is 92.

Objectives

6. The objectives of the proposals.

Manor Hill First School is a “Good” school as rated by Ofsted. This proposal supports the county council’s commitment to achieve excellence in learning and skills by increasing the number and choice of places available at “Good’ or “Outstanding” schools.

The proposed enlargement of Manor Hill First School would provide the additional first school places necessary from the 500 new homes on “Walton Hill land West of Longhope Drive” and the 92 new homes “Land between Common Lane and Eccleshall Road”. Both of which are within the catchment area of the school. It is anticipated that children from the developments would walk, cycle or scoot to the first school due to the close proximity of the developments to the school. This supports the county council’s vision for a connected Staffordshire where everyone has the opportunity to prosper, be healthy and happy.

Consultation

7. Evidence of the consultation before the proposal was published.

All applicable statutory requirements regarding consultation in relation to this proposal have been complied with. Statutory public consultation was conducted between 21 September 2018 and 19 October 2018.

Letters and information were sent to parents, teachers and governors of the school, all local head teachers, Church of England and Catholic Dioceses, unions and professional associations, local MP’s, Stafford Borough Council and all Stone Parish Councils.

The consultation document (see Appendix 1) was published on Manor Hill First School web pages and Staffordshire County Council’s planning of school places web page.

A public consultation meeting was held on 4th October 2018 for the local community.

By the end of the consultation period the responses were given due consideration.

Appendix 2 provides a summary of the public meeting and consultation responses received.

Project costs

8. A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

The proposal is necessary to provide sufficient first school places to accommodate children from new housing developments and will cost circa £989k. The cost of the proposal will be solely funded through secured planning obligation (S106 agreements).

Need or demand for additional places

9. If the proposals involve adding places a statement and supporting evidence of the need or demand for the particular places in the area

There are two housing developments within the catchment area of the school that are both under construction and together are expected to generate 18 primary aged children.

Manor Hill First is rated by Ofsted as “Good” and has 92 pupils on roll. For the last three years of intake the school has admitted at or over its PAN. A long-term solution is necessary to provide additional classrooms and associated ancillary accommodation to accommodate the growth in pupil numbers expected from the new housing.

The proposed enlargement would increase the school capacity by 125 places (from 100 to 225 places). The proposal will see the school grow in two stages by increasing the PAN from 20 to 30 initially and then from 30 to 45. Without the additional accommodation there will be insufficient capacity to accommodate children from the new housing developments and to meet parental preference.

10. Where the school has religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religious or religious denomination;

Not applicable.

Appendix 1: Consultation Document



Proposal to Enlarge Manor Hill First School

Consultation Ends

19th October 2018 at 3:30pm

For a copy of this document please visit

<https://manorhillfirst.co.uk/>

or

<https://www.staffordshire.gov.uk/education/schoolsandcolleges/PlanningSchoolPlaces/Stone-School-Places/Home.aspx>

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large text, please contact

Manor Hill First School at

office@manorhill.staffs.sch.uk

or

SOTConsultations@stafforshire.gov.uk

or

write to

Manor Hill First School, Manor Rise, Stone,
Staffordshire, ST15 0HY

or

The School Organisation Team, 2 Staffordshire Place,
Tipping Street, Stafford ST16 2DH

Statutory consultation document

Purpose of the consultation

1. Staffordshire County Council is responsible for ensuring that there are sufficient school places in the county. They have been in discussion with the school over the last two years, as part of a strategy to increase first school capacity as a result of housing development.
2. The Governing Body of Manor Hill First School wants to hear the views of local families, local community, school staff, governors and parents and other bodies on the proposal to:
 - Enlarge Manor Hill First School.
 - To consult, as part of the annual process, on an increased number of Reception places available at the school from 20 to 30 by September 2019.
 - To increase the number of Reception places available at the school from 30 to 45 by September 2021, this will be conducted as part of the annual consultation process on admission arrangements.
 - Increase pupil numbers over time by providing a total of 225 places an increase of 125 places.
3. It is important that you make your views known by 3:30pm on 19th October 2018.

Why are more school places needed?

4. The County Council is committed to providing the best possible start for young people, which means ensuring that every child who needs a school place in their area has one available.
5. The proposal to expand Manor Hill is to meet projected increased demand for school places, as a result of local housing developments at Walton Hill House Farm for 500 dwellings, adjacent to the school, and also the Common Lane and Eccleshall Road development for 94 dwellings, which is also within the catchment area of the school.
6. The increase of 594 dwellings once completed would be expected to generate around 18 pupils per year group.
7. The proposal would enable the school to increase its Published Admission Number (PAN) from 20 to 45, over a number of years increasing its total capacity by 125 places.

8. As not all of the pupils would be generated immediately, it is proposed that the school increases its admission number in increments, firstly to become a one form entry school, admitting up to 30 pupils with a capacity of 150 places. Then in subsequent years admitting up to 45 pupils to become a 1½ FE first school with a capacity of 225.
9. The enlargement would mean that initially up to 10 more Reception places would be available for children starting full-time education at Manor Hill First in September 2019, A further 15 places Reception places would be available in future years.
10. The additional places at the school will ensure that the school has capacity to accommodate pupils that are expected from the known housing developments.

Manor Hill First School

11. Manor Hill is a school growing in popularity in Stone. It was inspected by OFSTED in October 2017 and assessed as a “good” school.
12. The current Published Admission Number (PAN) is the number of Reception places offered to children starting their full-time education. Manor Hill First school currently has a PAN of 20.
13. The Governing Body are committed to providing a place for all pupils in their area who wish to attend the school but cannot accommodate the increase in school places within its current layout. Therefore internal remodelling work is necessary to ensure the correct number of general teaching rooms for the proposed size of the school.
14. The school will exceed its current admission number to accommodate pupils from the local housing developments.
15. The Governing Body intend to consult on an increased admission number of 30 for the September 2019 intake. This will enable to school to continue teaching as they do currently.
16. Working with the school admission and school organisation teams the Governing Body will determine the most appropriate academic year to formally increase its admission number from 30 to 45. This would see the school moving towards more mixed aged teaching.
17. It should be noted that the additional places are being provided to accommodate pupils from the new local housing developments within the school catchment and not to draw pupils away from other local schools in Stone.

18. Staffordshire County Council is fully supportive of the proposal as it would provide more places for local children. The additional number of pupils will also generate additional funding to enable the appointment of more teachers and teaching assistants.

How would the school be improved?

19. The school cannot accommodate the proposed increase in school places within its current layout and therefore building work is necessary to ensure the correct number of general teaching rooms for the proposed size of the school.
20. The expansion would bring the following benefits to the school:
 - The creation of an additional general teaching space from existing accommodation.
 - Remodelling of the existing ICT room for use as a general teaching space
 - Provision of portable ICT facilities
 - Creation of a library space
 - Improved reception/entrance to the school
 - Remodelling/refurbishment across the building to reflect and enable the overall adjustments necessary
 - Replacement of girls' toilet
 - Creation of additional boys' and accessible toilet facilities
 - Improved outdoor recreational facilities
 - Additional staff car parking spaces
21. The work to ensure there is sufficient accommodation will be funded by developer contributions secured from the two local housing developments one of which is also to provide additional playing field facilities.
22. It is anticipated that work would start during the spring term in 2019, with a view to the additional places being available for the September 2020 intake. The school and contractors would work together to minimise any disruption during the build process.

How will the school grow?

23. The school will consult on an increased PAN of 30, for September 2019 which would provide an additional 10 places for our Reception intake. Consideration will also be given to providing additional places within other year groups based on demand, up to 30 for each year group.
24. We will work with the School Admissions and School Organisation Teams of Staffordshire County Council to determine when the PAN will increase to 45 this is currently considered to be for September 2021.

25. Consideration will also be given at this time to provide additional places within other year groups based on demand, up to 45 for each year group.

How will it affect the children in school?

26. Pupils currently at the school would not be affected and would stay until they move to middle school.
27. The proposed changes would be implemented gradually for children starting at the school in Reception, with no substantial changes to the way in which children are currently taught.
28. There will be a requirement to move to more mixed aged teaching as a result of these changes as the larger intakes from the proposed increased PAN of 45 moves through the school.

How do I make my views known?

29. Please provide your views by 3.30 pm on 19th October 2018
 - **Email** your views to: SOTConsultations@staffordshire.gov.uk
 - **Write to:** The School Organisation Team, 2 Staffordshire Place, Tipping Street, Stafford ST16 2DH
 - **Attend:** the public consultation meeting on 4th October 2018 between 4.30pm and 5.30pm
30. All the views received regarding this proposal will be presented in a report for consideration by the Governing Body.

Appendix 2: Summary of the public consultation meeting and consultation responses received.

The county council undertook a four-week public consultation, which ended on 19 October 2018. A positive public meeting was held on 4th October where officers and the head teacher answered practical questions about how classes would be taught, impact on outside space, storage areas and the proposed accommodation changes. A question was raised regarding accessibility issues at the school which was followed up by a formal response to the consultation; one of seven received. As a result, the proposed project has been updated to reflect the need for improved accessibility within the school.

Stone Town Council have discussed the consultation and resolved 'that the Town Council has no objection to the expansion of Manor Hill First School'.

During the consultation period a query was received regarding the potential for the school to reintroduce before and after school clubs. The head teacher has already initiated steps for these to be reintroduced from September 2019 and a response to this effect was sent to the respondent.

A concern was raised regarding the walking route to the school from the Common Lane and Eccelshall Road development. This concern has been addressed as a pavement has been provided from the housing development which links to the existing footpath.

The headteacher was asked during the consultation process whether there would be mixed classes and advised that there would be some mixed aged teaching as a consequence of the PAN increasing to 45 and advised that pupils' needs and abilities would be taken into account.

A first school elsewhere in Stone has responded to the consultation and whilst supportive of the growth from 20 to 30 has raised issue with the proposed growth from 30 to 45. Following a meeting with the head teacher and a governor where matters regarding school place planning in the local area were discussed, it was acknowledged that the places were being proposed at the most appropriate school.

An article which was published in The Sentinel on 4th October 2018 reported that parents welcomed the expansion.