

## Staffordshire County Council Proposal for a Scrutiny Review form

Any one can suggest a subject they would like to be considered by one of the County Council's Select Committees.

To ensure that your suggestion is fully considered, please provide as much information as possible. An officer from the Scrutiny and Governance Team can help you to complete the form. They can be contacted on:

Email: [duncan.whitehouse@staffordshire.gov.uk](mailto:duncan.whitehouse@staffordshire.gov.uk)

Telephone: 01785 276154

Post: Member and Democratic Services, County Buildings, Martin Street,  
Stafford, ST16 2LH

Further information about overview and scrutiny can be obtained at:  
[www.staffordshire.gov.uk/yourcouncil/decisionmakingcouncil](http://www.staffordshire.gov.uk/yourcouncil/decisionmakingcouncil)

This form can be completed and submitted by e-mail or post as the details above.

<b>Name</b>
<b>Date</b>
<b>Contact details</b>
<b>We may need to talk to you about your suggestion.</b>
<b>OFFICE USE ONLY</b> Received: Submitted to Scrutiny Committee: Agreed: Y <input type="checkbox"/> N <input type="checkbox"/> Committee Allocated:



<b>Suggested subject for scrutiny</b>	
What subject would you like to be scrutinised and what do you think are the key issues for investigation?	
<b>Reason for scrutiny</b>	
All suggestions will be considered by the appropriate Select Committee. In order to assist Members to decide whether or not to scrutinise a subject it is important that you set out why you think the matter requires scrutiny. Please set out your reasons for scrutiny against the criteria set out below – you may provide reasons against more than one criterion.	
Is the issue an identified priority for the Council or partners?	
Does the issue relate to an area of service with a trend in weak performance?	
Is the matter of particular concern to local people?	
Would the scrutiny address concerns raised by external auditors or inspectors?	
Other	



<b>Objectives</b>	
What do you think this piece of scrutiny can achieve / how will it add value? (e.g. better service delivery; better value for money; better partnership working; improved take-up of service; improved outcomes for local people; reduced inequalities?)	
<b>OFFICE USE ONLY</b>	
Would scrutiny of this subject feed into any other deadlines – for example budget and policy development / development of government guidance or legislation?	Y <input type="checkbox"/> N <input type="checkbox"/>
Is there any other scrutiny taking place, for example audit / inspection / at a District or Borough level?	Y <input type="checkbox"/> N <input type="checkbox"/>
Has the topic been scrutinised in the last 18 months, either by the County Council or any other body?	Y <input type="checkbox"/> N <input type="checkbox"/>
Is the matter related to an individual complaint or other statutory process?	Y <input type="checkbox"/> N <input type="checkbox"/>
Which thematic area does the issue relate to?	
Economic prosperity	<input type="checkbox"/>
People live safely	<input type="checkbox"/>
People live independently	<input type="checkbox"/>
Children and young people get the best start in life and education	<input type="checkbox"/>
People live longer, healthier and fulfilling lives	<input type="checkbox"/>
Access through highways and transport	<input type="checkbox"/>
Access to learning, recreation and cultural activities	<input type="checkbox"/>
People shape the delivery of public services	<input type="checkbox"/>
Tackling climate change	<input type="checkbox"/>



<b>Scrutiny Arrangements</b>	
What method of scrutiny is proposed?	Scrutiny Report from Directorate/other <input type="checkbox"/> Inquiry Day <input type="checkbox"/> Working Group <input type="checkbox"/>
When is it proposed to undertake the piece of work?	
Is there the capacity to undertake this piece work?	

