

Carolyn Trowbridge
County Councillor for Stafford West

Annual Report 9 May 2017 – 31 March 2018

Introduction

I was first elected as County Councillor for the Stafford West electoral division in May 2017.

My division lies in the south of Stafford borough and includes the wards of Highfields and Western Downs, Manor and part of the ward of Rowley and covers approximately 429 hectares with a population of 15,317.



Special Responsibilities

I am the Vice-Chair of Audit and Standards Committee.

Committee Membership and Attendance Record

My committee membership and attendance record can be seen below:

Meeting title	Possible attendances	Actual attendances	Apols	Absent
Audit and Standards Committee (Vice-Chair)	5	5	0	0
Corporate Parenting Panel	10	9	1	0
County Council	8	8	0	0
Healthy Staffordshire Select Committee	11	11	0	0
Local Member Priority - Stafford	5	5	0	0
Property Sub-Committee*	1	1	0	0
Total	40	39	1	0
Percentage		97.5%	2.5%	0%

*Advisory Member (07/02/2018)

I was also appointed to represent the county council on the following outside bodies:

- William Salt Library Trust

Schemes supported under the Staffordshire Local Community Fund

Applicant	Project	Amount
Stafford FM	Woodwork, desking, wiring, equipment, lighting, window blinds, chairs and computer equipment as part of the build of a new studio in new premises	£250.00
Katharine House Hospice	System cleaner, new radiators, replace thermostatic vales, new vales, controller and heads, mobile access controller and new remote thermostats to update and modernise the heating system for 'In Day Therapies'	£150.00
Friends of Donna Louise Children's Hospice Stafford Group	Replacement catering equipment for fundraising events	£200.00
Au-SUMS	1 year's registration at ASDAN Centre, food wise learning course, activities to gain awards to increase self-esteem and confidence, fencing and a shed for group's equipment	£500.00
Signposts	Supply and installation of security fencing and gate around the garden area	£660.00
Westway Allotment Association	Stihl brush cutter and light helmets sets to maintain the grounds, pathways and borders of the site	£427.00
King Edwards VI High School	Flights to Borneo, insurance, accommodation, hiking equipment, sleeping bags, boots clothing and travel to airport as part of 10 young people travelling to work in environmental conservation and wildlife rehabilitation	£500.00
Stafford Apex Swimming	2 new laptops and a printer for	£200.00

Applicant	Project	Amount
Club	the running of the amateur swimming club and licenced galas	
Stafford Welcomes Refugees	Venue hire, interpreters' fees for trips, social events, mini bus hire, twice weekly ESOL language classes for refugees in Stafford, Newcastle and Cannock	£200.00
Rising Brook Allotments Association	Lockable secure container for the storage of site equipment	£500.00
Friends of Stafford Samaritans	Cover art work and advertising on the Backs of Buses in order to recruit new volunteers	£200.00
Wrekin Residents Group	petrol mower, strimmer and hedge cutter for the community project of allotments and garden	£710.00
395 Stafford Squadron Air Cadets	A new minibus to transport teenagers of the organisation	£200.00
Home Start Stafford & District	Nappies, wipes and passes for the play shed for children as part of the proactive home visits to parents in Stafford West	£500.00
Stoke on Trent and Staffordshire Safer Communities CIC	Batteries, pads and battery operated heated boxes for the fitting of defibrillators	£385.00
Stafford Riverway Link	Materials for stage 1 to rebuild the basin at Baswich to meet with the lock to join the river Sow of the Staffs and Worcester Canal to the town centre	£200.00
Signposts (Stafford) Ltd.	Funding towards start up for initial project, ice breaker day out and financial base for group members to begin guided, independent financial management as part of the Highfields girls group meeting weekly open to all within the local area aged 13-17 years	£300.00
Sundown 2020 – 21 st West Stafford Scout Group	Funding towards planning permission fee to build a new centre of excellence for a new HQ for scouting in Stafford at Sundown Drive in Weston Downs	£500.00

Applicant	Project	Amount
	and Highfields area	
Rising Brook Community Project	Hi-vis gilets, 2 litter trollies, litter pickers and bags as part of the charity litter pick run through Stafford west division	£718.00
Total		£7,300.00

Councillor Development

- 27/03/2018 - Members Spring Event
- 26/03/2018 - How to deal with aggressive people
- 19/03/2018 - PowerPoint Training
- 26/02/2018 - Assertiveness/Self Confidence
- 22/02/2018 - Public Speaking
- 29/01/2018 - Time Management for Members
- 22/01/2018 - Cyber Security
- 16/01/2018 - Questioning Skills for Members
- 07/11/2017 - Members' Autumn Event
- 12/10/2017 - My Staffs App Training for Members
- 06/10/2017 - Dementia Awareness
- 05/10/2017 - Staffordshire Observatory Training
- 26/09/2017 - Chairing Skills
- 14/09/2017 - Finance Training
- 30/08/2017 - Members Claims Training
- 11/07/2017 - Planning for Personal Safety
- 04/07/2017 - Medium Term Financial Strategy Member Briefing
- 30/06/2017 - Infrastructure+
- 30/06/2017 - Infrastructure+ Operational Control Room Visit
- 28/06/2017 - Emergency Planning Briefing for Members
- 27/06/2017 - Managing Files
- 21/06/2017 - Developing the Knowledge and Skills and Knowledge of Local Authorities
- 21/06/2017 - Introduction to Local Government
- 20/06/2017 - Word Essentials
- 14/06/2017 - People Helping People
- 13/06/2017 - Outlook Essentials
- 30/05/2017 - Overview and Scrutiny Training
- 22/05/2017 - Data Protection Video
- 21/05/2017 - Corporate Parent, Who Me?
- 17/05/2017 - Level 1 Child Protection Training
- 16/05/2017 - Code of Conduct Training

- 15/05/2017 - Getting to Know your Computer
- 11/05/2017 - Welcome Day

Remuneration

My Allowances and Expenses

Basic allowance	£8,361.85
Special Responsibility Allowance	£1,171.37
Mileage	£104.40
Total allowances cost	£9,637.62

My return mileage from home to County Buildings, where many meetings take place, is 2 miles.