

MAJOR WORKS AGREEMENT APPLICATION

(SECTION 278 HIGHWAYS ACT 1980 or
SECTION 111 LOCAL GOVERNMENT ACT 1972 AND SECTION 130 HIGHWAYS ACT 1980)

Please email this form to:

nmu@staffordshire.gov.uk

or post to:

Staffordshire County Council,
Network Management Unit,
Staffordshire Place 1, 3rd Floor, Tipping Street Stafford, ST16 2LP



Dec 2018 Version 2.3

Payment Method: (Tick Box)	BACS	<input type="checkbox"/>	For all payments on registration, please quote reference: D9999Z and your planning permission number . If paying on behalf of another company, please replace the planning number with the name of that company. For more information, please contact payments@staffordshire.gov.uk Note: Works Value up to £50k = £7.5k fee, £50k - £150k = £12.5k fee, £150k - £1m = 7% sch. value, Over £1m = up to 7% sch. value (agreed on applic.)
	Cheque	<input type="checkbox"/>	

Applicant Contact Details:		Solicitor Contact Details:	
Name		Name	
Company		Company	
Address		Address	
Postcode		Postcode	
Tel No.		Tel No.	
Email		Email	

Description of Development Proposal:

Location of Development Proposal:

Location (e.g. o/s 37)	
Street Name	
Town	
Postcode	
Extra Information	

Traffic Sensitive Street?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Works Position (tick all that apply)	Carriageway <input type="checkbox"/>	Footway <input type="checkbox"/>	Verge <input type="checkbox"/>
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Occupation Area	Length (m):	Width (m):	Depth (m):
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Works Value:
(Used to calculate application fee)

Note: Works Value up to £50k = £7.5k fee, £50k - £150k = £12.5k fee, £150k - £1m = 7% sch. value, Over £1m = up to 7% sch. value (agreed on applic.)

Proposed Dates:
(Used to co-ordinate highway network)

Start Date:	Duration:
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Note: Dates are subject to Agreement being signed and road-space booking being in place. These dates are indication for network planning purposes only.

Associated Information:

Date Planning Permission Approved:	PP Number:
Land to be adopted? <input type="checkbox"/>	Utilities affected? <input type="checkbox"/>
	Street lighting affected? <input type="checkbox"/>

Application Checklist:

Mandatory Items (Nos. 1-11):

<input type="checkbox"/>	1	Details of client under CDM 2015 Regulations and copy of appointment of Principal Designer under the same
<input type="checkbox"/>	2	A copy of the design hazard management record under CDM 2015 Regulations
<input type="checkbox"/>	3	Proof of payment made (BACS only), for cheque payments – attach the cheque to this application form

<input type="checkbox"/>	4	Copy of planning permission
<input type="checkbox"/>	5	A plan showing the site benefited by the planning permission (exc. the highway works) edged in red
<input type="checkbox"/>	6	Copy of the layout of the proposed highway works as approved by the planning permission
<input type="checkbox"/>	7	Detailed engineering drawings, setting out details of proposed works including as appropriate details of any necessary calculations, drainage consents, and specification, and for S278 Agreements only, contract documentation to an NEC3 (April 2015) ECC option agreed by the County Council
<input type="checkbox"/>	8	A plan showing areas of different pavement types e.g. Areas of overlay, reconstruction, new construction, footways etc.
<input type="checkbox"/>	9	Kerb and edging details, including tactile paving
<input type="checkbox"/>	10	Road Safety Audits or a Quality Audit depending on whether the scheme involves public realm type works
<input type="checkbox"/>	11	Utilities plans showing existing and proposed works (including any C4 estimates where applicable)
<input type="checkbox"/>	12	Standard detail drawings
<input type="checkbox"/>	13	Application form fully completed and signed
Optional Items (if available at point of application):		
<input type="checkbox"/>	14	Road lighting and power supply to traffic signs etc.
<input type="checkbox"/>	15	Details of traffic signs and schedule
<input type="checkbox"/>	16	Construction details including typical cross sections through carriageway and footways indicating relationship between existing and proposed levels
<input type="checkbox"/>	17	Longitudinal sections giving details of all channels
<input type="checkbox"/>	18	Centre lines both existing and proposed ground levels
<input type="checkbox"/>	19	Drainage schedules, drawings (showing gulley catchment areas, finished contour levels, specific details of surface water outfall) and models where applicable
<input type="checkbox"/>	20	Ecological, ground and drainage investigatory documentation
<input type="checkbox"/>	21	Detailed plans and calculations for all structures
Declaration:		
I (the undersigned) have read and understood the Major WA Pack and understand the legal obligations placed on me should the Agreement be approved and granted. I agree to pay the relevant fee as detailed above at point of application.		
Signed: _____ Print Name: _____		
Date: _____		

GDPR

For further details on the policy GDPR, please visit the following internet address

<https://www.staffordshire.gov.uk/transport/staffshighways/highwayscontrol/GDPR-privacy-notice/GDPR-General-Data-Protection-Arrangement-agreement.aspx>