

Search Request Date:

Company Name:

Contact Name:

Telephone:

Full Postal Address:

Properties to Search:

Please save the form to your computer, complete and email to: rowpropertysearch@staffordshire.gov.uk

Staffordshire County Council makes a charge to cover the administrative costs of the provision of Rights of Way information relating to property searches. The first property of each request incurs a fee of £21.00. This administrative fee does not include the cost of producing maps. Maps will be provided where a property is directly traversed by a right of way, for no extra charge. Where a path or bridleway passes close to a property a brief description of the relevant part of the route will be incorporated in the response letter. Maps for these instances can be provided but will incur a further cost which will reflect the time taken in preparation.

Please note that the Definitive Map of Public Rights of Way in Staffordshire is available for inspection, by prior arrangement, at no cost at the above address.

Where possible a property search request must utilise this form and should be accompanied by an illustrative map or maps. Information annotated onto maps should reflect the full extent of the property concerned.

It is advised that to avoid delay, close attention should be paid to the correct spelling of search addresses. making a request by e-mail correspondence must be sent to rowpropertysearch@staffordshire.gov.uk

A full billing address must be included on each correspondence. Invoices for property searches will be raised on, at most, a monthly basis. If this is inconvenient please contact us to discuss alternative arrangements.

