

# Regulation 2(2)(a) Form CA16 Schedule 1 Application Form

## **Application Form for Deposits under Section 31(6) of the Highways Act 1980 and Section 15A(1) of the Commons Act 2006**

### **Data Protection Act 2018 - Privacy Notice**

The purpose of this Privacy Notice is to inform you of the use that will be made of your personal data, as required by the Data Protection Act 2018.

The appropriate authority (see explanation of definition in the guidance notes) in England is the data controller in respect of any personal data that you provide when you complete this form. In this case, this is Staffordshire County Council and the Data Protection Officer contact is [infogov@staffordshire.gov.uk](mailto:infogov@staffordshire.gov.uk)

The information that you provide will be used by Staffordshire County Council in its duties to process applications to deposit statements, maps and declarations under Section 31(6) of the Highways Act 1980 and statements under Section 15A(1) of the Commons Act 2006. The information you provide will also be used by Staffordshire County Council in its duty to update the registers in which details of such deposits are recorded under the Dedicated Highways (Registers under Section 31A of the Highways Act 1980 (England) Regulations 2007 and the Commons (Registration of Town or Village Greens) and Dedicated Highways (Landowner Statements and Declarations) (England) Regulations 2013. We will retain your information until Staffordshire County Council is no longer responsible for this function as provided for under the Highways Act 1980.

Staffordshire County Council is required by the legislation above to maintain a register which holds the information provided in this form, which can be inspected on-line or in person by members of the public on request. However, Staffordshire County Council will not permit any unwarranted breach of confidentiality nor will they act in contravention of their obligations under the Data Protection Act 2018.

For more information on how we collect, store and process your data, please see our Privacy pages:

<https://www.staffordshire.gov.uk/Your-council-and-democracy/Privacy-notices/Privacy-notice.aspx>

**Part A: Information relating to the applicant and land to which the application relates**  
**(All applicants must complete this part)**

**1. Name of appropriate authority to which the application is addressed**

Staffordshire County Council

**2. Name and full address (including postcode) of applicant**

Lee Wells (Senior Land & Property Information Officer)  
Strategic Property Unit  
Staffordshire County Council,  
No. 1 Staffordshire Place,  
Tipping Street,  
Stafford  
ST16 2LP

**3. Status of applicant (tick relevant box or boxes):**

I am (b) making this application and the statements/declarations it contains on behalf of Staffordshire County Council who is the owner of the property/land(s) described in paragraph 4 and in my capacity as Senior Land & Property Information Officer

**4. Insert description of the property/land(s) to which the application relates including full address and postcode**

Hanchurch Hills Picnic Site,

Hanchurch, Stoke-on-Trent, Staffs ST4 8SN

**5. Ordnance Survey six-figure grid reference(s) of a point within the area of land(s) to which the application relates (if known) e.g. SJ955 185 or SJ955185**

383914, 339768

**Owners:**

If you have ticked box (a) and wish to deposit the Statement and Map **only** under Section 31(6) please fill in the rest of this section, then Parts B(i), E and F as appropriate. Note that the Declaration must be deposited within 20 years of the date the Statement and Map were received by Staffordshire County Council.

If you have ticked box (a) and wish to deposit the Statement and Map **and** make the Declaration under Section 31(6), please fill in the rest of this section, then Parts B(i), C(i), E and F as appropriate.

If you have ticked box (a) and wish **only** to make the Declaration as you have previously deposited your Statement and Map, please fill in the rest of this section, then Parts C(i), E and F as appropriate.

If you have ticked box (a) and wish to make a statement under Section 15A(1), please fill in the rest of this section, then D(i), E and F as appropriate.

**Authorised Representative:**

If you have ticked box (b), and wish to deposit the Statement **and** Map only under Section 31(6), please fill in the rest of this section, then Parts B(ii), E and F as appropriate. Note that the Declaration must be deposited within 20 years of the date the Statement and Map were received by Staffordshire County Council.

If you have ticked box (b), and wish to deposit the Statement and Map **and** make the Declaration, please fill in the rest of this section, then Parts B(ii), C(ii), E and F as appropriate.

If you have ticked box (b) and wish **only** to make the Declaration as you have previously deposited your Statement and Map, please fill in the rest of this section, then Parts C(ii), E and F as appropriate.

If you have ticked box (b) and wish to make a Statement under Section 15A(1), please fill in the rest of this section, then D(ii), E and F as appropriate.

**Part F must be completed in all instances****6. This deposit comprises the following statement(s) and/or declarations**

Part B

Part C

**Part B(ii): Statement under Section 31(6) of the Highways Act 1980  
(Authorised Representative to complete)**

Staffordshire County Council is the owner of the property/land described in paragraph 4 of this form and shown black on the map accompanying this statement.

Ways shown none on the accompanying map are byways open to all traffic

Ways shown none on the accompanying map are restricted byways

Ways shown none on the accompanying map are public bridleways

Ways shown pink on the accompanying map are public footpaths

Please type 'none' where no right of way of that type exists. No (other) ways over the land shown black on the accompanying map have been dedicated as highways.

## **Part C(ii): Declaration under Section 31(6) of the Highways Act 1980 (Authorised Representative to complete)**

1. Staffordshire County Council is the owner of the property/land described in paragraph 4 of Part A of this form and shown black on the map accompanying this declaration or lodged with Staffordshire County Council on 23/03/2020

2. On the 23rd day of March 2020 Lee Wells or their predecessor in title, deposited with Staffordshire County Council, being the appropriate authority, a statement accompanied by a map showing Staffordshire County Council's property in black which stated that:

the ways shown none on that map (and on the map accompanying this declaration) has been dedicated as byways open to all traffic;

the ways shown none on that map (and on the map accompanying this declaration) has been dedicated as restricted byways;

the ways shown none on that map (and on the map accompanying this declaration) has been dedicated as public bridleways

the ways shown pink on that map (and on the map accompanying this declaration) has been dedicated as public footpaths;

no other ways had been dedicated as highways over Staffordshire County Council's property

Please type 'none' where no right of way of that type exists.

3. On the 23rd day of March 2020, Lee Wells or their predecessor in title, deposited with Staffordshire County Council, being the appropriate authority, a declaration dated 23/03/2020 stating that no additional ways (other than those marked in the appropriate colour on the map accompanying that declaration) had been dedicated as byways open to all traffic/ restricted byways/ bridleways/ footpaths, since the deposit of the statement referred to in paragraph 2 above.

4. No additional ways have been dedicated over the land coloured black on the map accompanying this declaration (or referred to in paragraph 1 above) since the statement dated 23/03/2020 referred to in paragraph 1 above (or since the declaration referred to in paragraph 3 above) other than those byways open to all traffic / restricted byways/ bridleways/ footpaths marked in the appropriate colour on the map accompanying this declaration, and, at the present time, Staffordshire County Council has no intention of dedicating any more public rights of way over the property.

## **Part F: Statement of Truth**

### **(All applicants must complete this part)**

**Warning:** If you dishonestly enter information or make a statement that you know is, or might be, untrue or misleading, and intend by doing so to make a gain for yourself or another person, or to cause loss or the risk of loss to another person, you may commit the offence of fraud under Section 1 of the Fraud Act 2006, the maximum penalty for which is 10 years imprisonment or an unlimited fine, or both.

I believe that the facts and matters contained in this form are true

**Signature** of the person/s making the statement of truth  
(An electronic signature is acceptable)

**Print your full name:**

Lee Wells

**Date:**

23/03/2020

Please ensure you keep a copy of the completed form.