

Contact Details

If you would like a full copy of the byelaws or any other information, please contact:

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If you would like this information in large print, Braille, Audio tape/disc, British Sign Language or any other language please call Tel 01785 278927



Children in Employment

Got a Part-time job?

Thinking of getting one?

There are some important things you need to know....

If you are 13 or over, you can get a part-time job outside school hours. But when you can work, and what you can do, depends on rules designed to protect you.



When can I work?

No more than 12 hours in a school week including weekends

School Days

From 13 to compulsory school leaving age a maximum of TWO HOURS

Not BEFORE 7a.m.

Not AFTER 7p.m.

No more than 1hour before school

Saturdays and School Holidays

Five hours a day (max. 25 a week) if you are 13 or 14:

Eight hours a day (max 35 a week) if you are 15 or 16.

No more than 4 hours without a 1hour break.

Not before 7 a.m. or after 7 p.m.

Sundays

From 13 to compulsory school leaving age a maximum of TWO HOURS between 7 a.m. and 7 p. m.

You can do all kinds of jobs, provided they are “Light Duties” only. This includes shop-work, delivering newspapers and leaflets hairdressing, office work, working with animals and light cleaning jobs.

The rules do not apply to babysitting or any work you do for neighbours where there is no commercial business involved.

Some jobs are not legal until you are 14 e.g. swimming assistant, working on a farm other than your parents farm.

Some jobs are illegal for all children:

You **cannot** do any of the following jobs:

Working in pubs- (except serving food) during licensing hours; factories or any “industrial undertaking”; cooking or preparing food in a commercial kitchen (e.g. chip shop or takeaway); collecting money door to door; work more than 3 metres off the ground,

Or any work in School time.

These rules apply to jobs in a business, including work for your parent’s business; even if you don’t get paid.

These regulations apply to all young people, until the last Friday in June, of their final compulsory school year. Therefore for students whose 16th birthday comes before the last Friday in June, these regulations still apply. They do not end as soon as you are 16, or you have finished your exams.

What you employer should do:

If you get a job, your employer must fill in an application form for you. Your parent **MUST** give permission by signing the form before the employer returns it to Children Young People & Families- Targeted Services. The employer will then be sent a licence and a copy will also go to your parent/guardian.

Employing you without a licence is an offence