## <u>Community Champion</u> <u>Job Description</u>

Job Title: Community Champion

**Location:** Various locations across Staffordshire

## **Key Responsibilities:**

- Attend events on behalf of Children's Centre services.
- Share information at local provision across the District including toddler groups, PVI, schools, soft play, restaurants, churches, mosques, shops, hairdressers etc.
- Update and distribute information on local community boards
- Attend local community meetings community centres, residents associations etc
- Link into Health Centres, Dentists, GP Surgeries.
- Manage marketing matrix on allocated area of district. To include total place exercise.
- Work with SCVYS, Support Staffordshire and local councillors to ensure positive message delivered across district.

## **Person Specification:**

- Can do attitude
- Creative thinking
- · Good communication skills
- Good organisational skills
- Be able to lone work
- Monitor work completed
- Manage own time
- Record and report new developments in local area

No qualifications or experience necessary. Full training will be provided.