

Report template for Initial / Review Child Protection Conference

Child(ren) Name:	DOB:	Child(ren) Address:
Date of Meeting:	Early years setting*:	

***Childminder full name not business name**

The conference model is based on the principles of the Three Houses Model which is an information gathering tool that supports risk assessment.

Please ensure your report to conference includes your views in respect of the areas below.

Please note: There should be no information that is contained within the report that has not previously been shared with parents/carers and other professionals.

Also remember: If you are attending the conference and have information that you feel should be discussed as part of **exclusion time**, please note that this takes place at the **beginning** of the conference and so you will need to inform the Independent Chair as a matter of urgency, and good practice would be prior to the conference, unless this is information that is very recent.

It is important to attend all meetings, sometimes this is not possible. Remember if you cannot attend, please send this report in plenty of time to the independent chair and social worker.

Staffordshire County Council

What are our worries	What is working well in the family (positives)	What needs to happen for us to be less worried (changes)
Consider past harm, future danger, complicating factors	Consider strengths	Consider family/agency goals. Remember to keep the focus on the child.
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<ul style="list-style-type: none">• Do you recommend a Child Protection Plan? Yes/No• Reason for recommendation:• Category of harm: Neglect/Emotional/Physical/Sexual (please see Appendix A in the link below for further information): Working together to safeguard children 2023: statutory guidance

Name:		Signature:	
Designation:		Date:	