

New Explosives Application Form Guidance - Renewals

Every section must be completed. Each section should contain some details.

Details of Applicant – this must either be in the company name if limited company, partnership name or the person's name – not the premise name.

Address – this must be the address attributed to the applicant name, e.g. the company's registered address or the person's home address. Please give the company's house registration number if a limited company.

Please provide the birth and NI information if applying in an individual name.

Premise Address – please enter the full address of where the explosives are going to be stored, including the postcode.

We require details of the manager of the business / premise / shop.

Also please make sure you complete the Out of Hours contact details section.

We require contact details for someone with responsibility for the premise that can be contacted outside of normal working hours should there be an emergency. E.g. a mobile number, home phone number or security call out number.

An example below of what information we require in the explosives quantity table

Explosives to be kept and quantities	
Hazard Type or UN number	Amount (net explosive content – kg)
Provide details of the type of explosives you intend to store	Provide details of the amount you intend to store
E.g.1 1.4G fireworks	E.g.1 250kg NEC
2 Birdscarers	2 Up to 100kg NEC
3 Shot gun cartridges	3 200kg NEC

If any part of the 'previous convictions' section is completed inaccurately, your licence may be revoked.

Maps / Plans – any plans submitted will need to be kept with your risk assessment

For all licences without separation distances (previously registrations up to 250kg) –

Has the location of your store changed in the last 12 months? If so, you will be required to submit a map/plan showing the new location.

If it has not moved in the last 12 months, a plan will not be required.

For all licences with separation distances (previously licences up to 2000kg) –

You need to supply a map/plan showing the premise where explosives are to be stored in relation to other buildings.

E.g. a google map in the 'satellite' format, looking down from above the premise, would be sufficient.

You also need to include a site plan, showing where the explosives will be stored and include the distances to other neighbouring buildings, roads, etc...

E.g. an ordnance survey map

For all licences selling fireworks –

If you intend on storing or displaying more than 12.5kg of fireworks on the shop floor you will also need to submit a floor plan of the sales area. This plan must show all fire exits and a safe route must be clearly marked between the main explosives store and the area they are stored on the shop floor.