

Leadership Support Pack

Version 1 May 2023

Welcome to Staffordshire!

This information pack is designed to support people in a leadership role working within Staffordshire Social Care. The information contained within this pack will provide an overview of the Staffordshire Health and Social Care system and the different teams and organisations that are in place to support you.

Communication

The Local Authority regularly send out a range of key updates and opportunities on a regular basis. This is done in a way to ensure communications are appropriate and proportional.

To ensure we have the most current contact point at your care service, please ensure you share any new email addresses with QAT@staffordshire.gov.uk.

Safeguarding

If you think someone who has care and support needs is being abused, or you think their safety is at risk, then it is important to report your concerns to the Staffordshire County Council Adult Safeguarding team on **0345 604 2719**.

Care home Contracts

The Staffordshire County Council Care Home contracts team can be reached at adultcarehomesdps@staffordshire.gov.uk.

Home Care Contracts

The Staffordshire County Council Home Care contracts team can be reached at homecapacity@staffordshire.gov.uk.

Supported Living Contracts

The Staffordshire County Council Supported Living contracts team can be reached at commercial.team@staffordshire.gov.uk.

Staffordshire Cares

Staffordshire County Council have a dedicated phone number and email address for all adult social care services. If you have a query about the care and welfare of an individual, for example if you need to request an assessment of an individual's care needs, the team will be able to support you.

Phone: 0300 111 8010

Email: staffordshirecares@staffordshire.gov.uk

Assessment and Care Management

The [Midlands Partnership NHS Foundation Trust \(MPFT\)](#) and the **Adult Learning Disability Team (ALDT)** are the two main assessment and care management organisations in Staffordshire.

They are primarily contacted through [Staffordshire Cares](#) but [duty teams](#) can also directly be reached.

Integrated Care System (ICS)

The [Staffordshire and Stoke-on-Trent integrated Care System](#) works with local people, communities, and staff to improve the health and wellbeing of individuals and to use their collective resources more effectively.

Integrated Care Board (ICB)

The [Staffordshire and Stoke-on-Trent Integrated Care Board](#) is responsible for local NHS functions and budgets.

MiDoS for CARE

MiDoS for CARE has been designed as an online information hub for care services in Staffordshire and Stoke-on-Trent.

It provides access to a wide range of supportive information, which includes elements of the NHS directory of services (DoS), links to various community teams and a wide range of guidance and information from a variety of sources.

The platform is available to all registered care homes, home care services and supported living providers in Staffordshire and Stoke-on-Trent.

If your **care service** is registered in **Staffordshire**, you should contact **midosforcare@staffordshire.gov.uk**.

If your **care service** is registered in **Stoke-on-Trent**, you should contact **qualityassurance@stoke.gov.uk**.

If your care service is not registered in either Local Authority but you have a contractual relationship with one of the Local Authorities, you should contact that Local Authority for access.

Care Market Development Team

The team are responsible for supporting the care market with developing training opportunities, maximising access to development funding, recruitment and retention, and networking opportunities.

The team have produced a range of useful information which can be found on their **[webpages](#)**.

If you feel that the team could support you in any of these areas, please don't hesitate to get in contact with them: **cmdt@staffordshire.gov.uk**.

Staffordshire and Stoke-on-Trent Wellbeing Service

The [Staffordshire and Stoke-on-Trent Wellbeing Service](#) is a team of NHS professionals trained to specialize in offering effective, evidence-based treatments for a wide range of common problems that affect most of us at some point in our lives.

They specialize in all symptoms of anxiety, and low mood (depression), but we also deliver physical rehabilitation programmes for physical conditions and help people to live better with long term physical conditions.

They treat both emotional and physical symptoms together – because people all experience both in our lives. The team is made up of Wellbeing Practitioners, Nurse Therapists, Cognitive Behavioural Therapists, and Counsellors.

Skills for Care

[Skills for Care](#) is the strategic workforce development and planning body for adult social care in England. They work with employers, Government and partners to ensure social care has the right people, skills and support required to deliver the highest quality care and support now and in the future.

Their local area teams across England work directly with adult social care providers, as well as a wide range of other partners within the local health and care systems.

Your local Skills for Care representative is Shirley Way.

Phone: 07974 387 313

Email: Shirley.Way@skillsforcare.org.uk

Staffordshire Care Association

SARCP is a long-standing well-respected association representing over 200 independent Care Providers including Care Homes and Home Care Agencies in discussions with government agencies.

SARCP has an Executive Committee made up of eleven independent care provider proprietors/senior Managers and professional consultants. Members are given helpful advice and kept informed of changes both nationally and locally ensuring that they are aware of factors that impact the sector.

Staff development is important to their Members and SARCP facilitates training courses to support staff development and recruitment. SARCP offers a full DBS checking facility and is always on hand for advice and staff training.

Support for Staff

Vivup

As a Commissioned care service, you and your staff are eligible to access the **[Vivup rewards programme](#)** through the County Council. The registration process can be located **[online](#)**.

Blue Light Card

Blue Light Card provides those in the NHS, emergency services, social care sector and armed forces with discounts online and in-store.

Staff within your care home are eligible to **[register for a Blue Light Card](#)**.

Leadership Support

There is a range of support available from Skills for Care, to support you and your leadership team.

- **[Support for leaders and managers](#)**
- **[Support for registered managers](#)**
- **[Developing leaders and managers](#)**

There are also a variety of support Networks facilitated through Skills for Care, which can offer peer support.

- **[Registered Managers Network](#)**
- **[Deputy manager networks near you](#)**
- **[Midlands Nominated Individual network meetings](#)**

Workforce Development Fund

The [Workforce Development Fund](#) is funding from the Department of Health and Social Care which is distributed by Skills for Care through a network of partnerships. The Care Market Development Team administers the partnership in Staffordshire and distributes the funds to members.

The fund is only available to adult social care employers with an [Adult Social Care Workforce Data set account](#) with specific organisational, workforce and staff records completed.

The fund allows you to claim back money towards the cost of staff completing a broad range of adult social care qualifications, learning programmes and digital learning modules but can only be claimed once a candidate has completed their full qualification.

Employers pay any required fee to their learning provider as usual and then funding is payable upon completion of the qualifying course and provision of the achieved certificate.

If you are interested in learning more, please don't hesitate to get in contact: cmdt@staffordshire.gov.uk.

Jargon Buster

A

ALDT – Adult Learning Disability Team

C

CHC – Continuing Healthcare

CHIST - Care Home Intensive Support Team

CMDT – The Care Market Development Team

CPN - Community Psychiatric Nurse

CQC – Care Quality Commission

CRIS - Community Rapid Intervention Service

D

DBS – Disclosure and Barring Service

DHSC – Department of Health and Social Care

DN – District Nurse

DNACPR - Do Not Attempt Cardiopulmonary Resuscitation

H

H&C – Health and Care

I

ICB –Integrated Care Board

ICO - Information Commissioner’s Office

ICS –Integrated Care System

IDDSI - International Dysphagia Diet Standardisation Initiative

IMT - Incident Management Team

IPC - Infection Prevention Control

L

LA –Local Authority

LeDeR - Learning Disability Mortality Review

LSE – Large Scale Enquiry

M

MDT – Multi-disciplinary team

MLCSU - Midlands and Lancashire Commissioning Support Unit

MPFT – Midlands Partnership NHS Foundation Trust

O

OT – Occupational Therapist

P

PCN – Primary Care Network

PEEP – Personal Emergency Evacuation Plan

PIRT –Provider Improvement and Response Team

Q

QA –Quality Assurance

QAF – Quality Assurance Form

QIP – Quality Improvement Process

S

ReSPECT - Recommended Summary Plan for Emergency Care and Treatment

S

SARCP –Staffordshire Association for Registered Care Providers

SAST – Staffordshire Adult Safeguarding Team

SFC – Skills for Care

SW – Social Worker

W

WDF – Workforce Development Fund