

Environmental Information FAQ's



What do the regulations cover?

The regulations relate to the request and publication of information about all aspects of the environment. They are designed to promote accountability. The regulations also require environmental information to be published by the authority even if no-one has requested it.

How long will it take to respond to my request?

We have a legal duty to respond to your request within 20 working days. If we are to consider certain exemptions this may take longer. If this is the case we will contact you within the deadline to inform you of the delay. We may additionally extend the deadline of a complex request up to 40 working days if it is reasonable to do so.

Will making a request cost me anything?

We do not charge for the inspection of any records held. However, we have the right to charge a prescribed reasonable fee for access to a copy of our records. You will be informed if we intend to charge a fee at the outset.

Will my request be refused?

In some cases the regulations allow for a request to be refused if the public interest in withholding outweighs the public interest in releasing. You can view the exceptions within the regulations and further information can be found on the Information Commissioner's website. An explanation will be provided of any refusal.