Activities Booking Form

Activity Title:

Date:

Full name:
Address:

Postcode:
Daytime Contact Number:

Emergency information

Is there any medical information the Gallery should be aware of:

Emergency contact number (if different from home number):

Do you give your consent for us to act on your behalf in an emergency?

YES ☐ **NO** ☐

We would like to be able to tell you about future workshops and events

We would like to hold your details on our database which will purely be for mailing out information to you from Staffordshire Arts and Museums Service. By law we cannot do this without your written consent. If you do not agree to your details being held on our database for this purpose please tick the box. ☐

Payment and cancellation
All bookings must be paid for in advance. Full refunds will only be given if 5 days notice is provided or a replacement can be found. Cheques made payable to Staffordshire County Council. Please return booking form to the Shire Hall Gallery, Market Square, Stafford ST16 2LD

Please sign below:

Signature: **Date:**

Please print name:

Office Use Only:
Payment made by: Cash Cheque Credit Card Receipt No.