**Staffordshire Youth Offending**

**Volunteers Application Form**

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| **Question** | | **Answer** |
| **1. Name** | Full and legally known name |  |
| **2. Contact information** | Email |  |
| Contact number |  |
| Address |  |
| **3. Work Experience**  Please give details of any paid or unpaid work experience you have starting with the most recent | Employers name |  |
| Job title |  |
| Dates of employment |  |
| Reason for leaving |  |
| Details of duties and responsibilities |  |
| **4. Education**  Please provide details of your education history starting with your current or most recent education. | Name of school/college/university |  |
| Subject |  |
| Attending | YES/NO |
| If complete, date of completion |  |
| Result and qualifications achieved |  |
| If you are waiting for your results, please provide your predicted grades |  |
| **5. Training**  Please provide details of any relevant training, learning and development starting with your current or most recent experience | Course title |  |
| Result and awarding body |  |
| Completion date |  |
| **6. Personal Achievement** | Give an example (apart from Sport) when you have worked as part of a team. How did you contribute to the team? |  |
| Describe a challenging task that you have undertaken. What did you do and what did you learn from the experience? |  |
| Please tell us about your main interests, hobbies and any positions of responsibility or awards (excluding academic) which you feel may be relevant to your application |  |
| **7. Additional information** | Please use this section to demonstrate what skills and experience you would bring to the role and any additional information you feel relevant. Please also include details of any gaps in employment or academic history |  |
| **8. References**  If you do not have employment history, then please provide details of two education referees  It is important to note that failure to provide sufficient referee details will delay the appointment should you be successful.  Please note: If the post you are applying for is part of the Children's Workforce, should you be shortlisted, references will be sought prior to interview. For all other posts, references will be sought if you are made a conditional offer of employment. | Email addresses/postal addresses for two referees |  |
| Are we able to approach your current employer or educational referee for a reference? | YES/NO |
| The Equality Act (2010) defines a disabled person as someone with a 'physical or mental impairment which has a substantial and long-term adverse effect on his/her ability to carry out normal day-to-day activities'. | Do you consider yourself to have a disability? | YES/NO |
| **10. Declaration**  Canvassing or failure to make proper disclosure may disqualify you for the appointment, and if appointed, shall render you liable to dismissal without notice. | Are you related to any employee or council member of the County Council? | YES/NO |
| If yes, please state who and your relationship to them |  |
| **11. Self-declaration of suitability to work in posts requiring a Disclosure and Barring Service check**  Where the post involves working with children, other vulnerable groups or in a position of trust it is exempt from the provisions of the Rehabilitation of Offenders Act 1974 which means you must disclose details of unfiltered convictions including reprimands, formal warnings and cautions. For guidance on the filtering of convictions follow this link:  <https://www.gov.uk/government/publications/filtering-rules-for-criminal-record-check-certificates>  Any information given will be treated as confidential and will be considered only in relation to posts to which the order applies. | Do you have any unspent convictions, cautions, reprimands or warnings? | YES/NO |
| If yes, please specify |  |